



Department of Agriculture
FERTILIZER AND PESTICIDE AUTHORITY
FPA bldg., BAI Compound, Visayas Ave., Diliman, Quezon City

WE ARE HIRING

ONE (1) CHEMIST I

Assignment: Pesticide Regulations Division

Salary Grade: SG 11 (23,877.00)

Status: Contract of Service

Item No.: N/A

Qualification Standards

EDUCATION

Bachelor of Science (BS) in Chemistry or an allied degree with at least sixty (60) units in professional Chemistry subjects/courses

EXPERIENCE

None required

TRAINING

None required

ELIGIBILITY

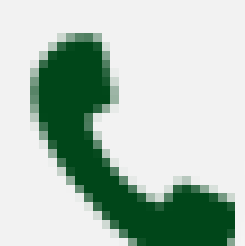
None required

Duties and Functions

- Product Registration (Generic Products)
 - Consolidate incoming evaluation reports
 - Download reports from emails and organize in Google Drive
 - Update the “Logbook for Evaluation (Registration)” database:
 - Record date received and update status from “under evaluation” to “evaluated”
 - Process Certificates of Product Registration and final status reports
 - Draft status reports containing comments and feedback from technical evaluators
 - Compile hard-copy documents for review, processing, and filing
- Product Confirmatory Analysis
 - Consolidate results of analysis
 - Download reports from emails and organize in Google Drive
 - Prepare evaluation reports on analysis results
- Field Inspection
 - Assist in conducting safety audits of pesticide manufacturing/formulating/repacking facilities
 - Assist in preparing inspection reports
- Perform other related tasks as may be assigned



<https://fpa.da.gov.ph/>



(02) 8920-8573/8371-5388



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Application Procedure:

Interested and qualified applicants shall upload the documents below at <https://forms.gle/qA8oygHA1VVLufhL9> for initial documentary review and evaluation.

- Letter of intent addressed to the DIR. GLENN DC. ESTRADA, Executive Director III;
- Personal Data Sheet with attached Work Experience Sheet;
- Photocopy of license (if applicable);
- Photocopy of TOR; and
- Photocopy of Diploma.

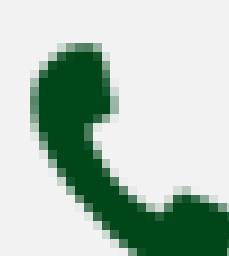
Note:

Applications with incomplete requirements and/or submitted beyond the deadline shall not be entertained.

Application Period: May 14 to 21, 2025



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