



Department of Agriculture  
**FERTILIZER AND PESTICIDE AUTHORITY**  
 FPA bldg., BAI Compound, Visayas Ave., Diliman, Quezon City

# WE ARE HIRING

## ONE (1) SUPERVISING AGRICULTURIST

**Assignment:** Office of the Executive Director - RFU

**Salary Grade:** SG 22 (78,162.00)

**Status:** Permanent

**Item No.:** FPAB-SVAG-19-2014

### Qualification Standards

#### EDUCATION

Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology, and Veterinary Medicine

#### EXPERIENCE

3 years of relevant experience

#### TRAINING

16 hours of relevant training

#### ELIGIBILITY

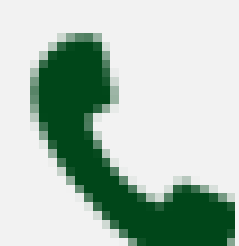
Relevant RA 1080

### Duties and Functions

- Supervise all his/her Agriculturist II in the performance of their specific duties and responsibilities and ensure that plans and programs of FPA are being implemented within his/her area of jurisdictions;
- Conduct spot inspection on handler's establishments, warehouse, plantations, shipment facilities, and bioefficacy trials in all provinces within his/her designated Region and act on the reported violations (SUMS/NOV) from the province and provide initial sanction to ensure compliance;
- Provide technical assistance to agricultural and non-agricultural sectors regarding the proper use of F/P through trainings such as Safe and Judicious Use of Fertilizer and Pesticide, Accredited Safety Dispenser, Mango Flower Contractor, Good Agricultural Practice, among others related to F/P;
- Accept, evaluate and process application of licenses for dealers, distributors, institutional users such as plantations, pest control operators and mango flower inducers and warehouse registration and issue the same to the clients;
- Ensure that all F/P registrants/companies strictly implement the principle of product stewardship program assigned in the region;
- Conduct Clean-Up Drive Operation to ensure compliance with the FPA rules and regulations;
- Prepare and submit consolidated reports of the Region to the Central Office;
- Perform other functions that may be assigned related to the mandate of FPA.



<https://fpa.da.gov.ph/>



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# Application Procedure:

Interested and qualified applicants shall upload the documents below at <https://forms.gle/4f2T8eayTTYacbQC6> or email [hrrecruitment@fpa.da.gov.ph](mailto:hrrecruitment@fpa.da.gov.ph) for initial documentary review and evaluation:

All qualified next-in-rank personnel shall be automatically considered candidates for promotion. For all interested FPA regular employees including the qualified next-in-rank candidates, they are required to submit item numbers 1, 2, 4, 5, and 6 listed hereunder, to the google form. Failure to do so shall be deemed a waiver of their right to be included as candidates for the positions applied for.

1. Letter of intent addressed to GLENN DC. ESTRADA, Executive Director III
2. Updated and duly notarized Personal Data Sheet (PDS) with Work Experience Sheet (WES)
3. Relevant Scholastic Records
  - a. Photocopy of Transcript of Records (TOR)
  - b. Photocopy of Diploma
4. Photocopy of Performance rating in the last period (if applicable)
5. Photocopy of certificate of eligibility/license
6. Photocopy of relevant training certificates
7. Photocopy of Certificate of Employment

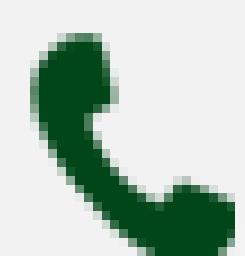
## Note:

Applications with incomplete requirements and/or submitted beyond the deadline shall not be entertained.

**Application Period: April 30 to May 10, 2025**



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