



Republic of the Philippines
Department of Agriculture
Fertilizer and Pesticide Authority

FPA Bldg. BAI Compound, Visayas Ave. Diliman, Quezon City P.O. Box 2582, Q.C.
Tel. Nos. 8920-8573, 8441-1601, 8922-3368
E-mail add: fpacentral77@gmail.com | Website: <http://fpa.da.gov.ph>

**CHECKLIST OF REQUIREMENTS FOR LICENSING OF PESTICIDE
IMPORTER**

PRD-F2.29
Revision 00

Name of Company: _____

Address: _____

New Application

- Duly accomplished and notarized FPA Application Form No. PRD-F1.23
- A. SEC Registration and Articles of Incorporation, *if corporation or partnership*
B. CDA Registration, *if cooperative*
C. Certificate of Registration of Business Name, *if single proprietorship*
- Certificate of BIR Registration
- Distributorship Agreement / Third Party Authorization (TPA) from pesticide supplier
- Certificate of Product Registration (CPR) or FPA Form No. P-022 with received stamp from PRD, *if CPR is not available*
- Certificate of Warehouse Registration
- Filing Fee
- License Fee

Notes:

- A license good for one (1) year shall be issued upon the approval of application
- Application with incomplete requirements will not be accepted.

Schedule of Fees

Filing fee:	Per activity	2,000.00
License fee:		
▪ Over P 5M capitalization	1st activity	8,500.00
	Additional activities	5,000.00
▪ P 1M to 5M capitalization	1st activity	5,500.00
	Additional activities	4,000.00
▪ P 500T to 1M capitalization	1st activity	4,000.00
	Additional activities	2,000.00
▪ P 500T & below capitalization	1st activity	2,000.00
	Additional activities	1,000.00

Received by: _____

Date:

Evaluated by: _____

Date:

Endorsed by: _____

Date:

