



**CHECKLIST OF REQUIREMENTS FOR LICENSING OF PESTICIDE EXPORTER**

PRD-F2.27  
Revision 00

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

**New Application**

- Letter of Intent indicating the purpose of export
- Duly accomplished and notarized FPA Application Form PRD-F1.23
- A. SEC Registration and Articles of Incorporation, *if corporation or partnership*  
B. CDA Registration, *if cooperative*  
C. Certificate of Registration of Business Name, *if single proprietorship*
- Certificate of BIR Registration
- Certificate of Product Registration (CPR) or FPA Form No. P-022 with received stamp, *if CPR is not available*
- Supply-Demand Analysis of the products intended to be exported to ensure that exportation is made only after satisfaction of the local demand (if the product is for sale)
- Letter from the relevant regulatory agency of the importing country to justify that the product to be exported is not banned and restricted in the importing country (if the product is for sale)
- Filing Fee
- License Fee

**Notes:**

- A license good for one (1) year shall be issued upon the approval of application
- Application with incomplete requirements will not be accepted.

**Schedule of Fees**

Filing fee:	Per activity	2,000.00
License fee:		
▪ Over P 5M capitalization	1st activity	8,500.00
	Additional activities	5,000.00
▪ P 1M to 5M capitalization	1st activity	5,500.00
	Additional activities	4,000.00
▪ P 500T to 1M capitalization	1st activity	4,000.00
	Additional activities	2,000.00
▪ P 500T & below capitalization	1st activity	2,000.00
	Additional activities	1,000.00

Received by:  
\_\_\_\_\_

Date

Evaluated by:  
\_\_\_\_\_

Date:

Endorsed by:  
\_\_\_\_\_

Date