



CHECKLIST OF DOCUMENTARY REQUIREMENTS FOR LICENSING OF DRONE SPRAYING OPERATOR	PRD-F2.24 Revision 00
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Name of Company: _____

Address: _____

New application	Renewal application
<input type="checkbox"/> Duly accomplished and notarized FPA Application Form No. PRD-F1.28 <input type="checkbox"/> Copy of any of the following: A. SEC Registration and Articles of Incorporation, <i>if corporation or partnership</i> <i>Note: Complete copy of the Articles of Incorporation must be provided and the purpose shall state that the business will engage in drone spraying operations</i> B. Department of Trade and Industry (DTI) Registration Certificate, for single proprietorship (with national business scope) C. CDA Registration, <i>if cooperative</i> <input type="checkbox"/> Copy of Certificate of BIR Registration <input type="checkbox"/> Copy of valid RPAS Operator Certificate <input type="checkbox"/> Filing fee and License fee	<input type="checkbox"/> Duly accomplished and notarized FPA Application Form No. PRD-F1.28 <input type="checkbox"/> Copy of any of the following: A. SEC Registration, <i>if corporation or partnership</i> B. Department of Trade and Industry (DTI) Registration Certificate, for single proprietorship (with national business scope) C. CDA Registration, <i>if cooperative</i> <input type="checkbox"/> Copy of the Latest Income Tax Return (ITR) and Financial Statements (FS) <input type="checkbox"/> Copy of Valid RPAS Operator Certificate <input type="checkbox"/> Drone Spray Final Reports (See Page 2) <input type="checkbox"/> Recommendation from FPA Regional Officer(s) on whether the activities conducted in the areas declared in Drone Spray Operation Final Reports comply with FPA requirements (see Page 3) <input type="checkbox"/> License Fee

Notes:

- A license good for three (3) years shall be issued upon the approval of application
- Only application with complete requirements shall be accepted.

Schedule of Fees

Filing fee (new application only):	2,000.00
License fee:	25,500.00

Received by: _____

Evaluated by: _____

Endorsed by: _____

Date: _____

Date: _____

Date: _____



Drone Spray Final Report (DSFR)

Instruction: Please complete all sections accurately. Use an extra sheet if needed.

Name of Drone Spraying Operator:

Business Address:

Date of application	Time of Application		Name of Drone Controller and FPA ID Number	Name of Drone Spray Supervisor and FPA ID Number	Name of farmer/ Farm owner/ plantation and farm/ plantation Location (Kindly input GPS coordinates)	Area Covered (ha)	Pesticide Used (Brand Name, Active gradient, Company/ Registrant)	Crop Sprayed and Target Pest/s	Total Volume of Product Used, Dose, and Rate of Application	Tank-mix formulation, if any	Drone type and CAAP Registration Number	Personal Protective Equipment Used
	Time Started	Time Ended										

<p>I. Coordination to Local Government Units (Barangay, Schools, etc.) Date of information/dissemination: _____ Methodology (e.g. Letter, Notice): _____ Person coordinated: _____</p> <p>II. Safety Compliance</p> <ul style="list-style-type: none"> ● Availability of Material Safety Data Sheet _____ ● Buffer zone (meters) _____ ● Signages/warning signs _____ ● Altitude (height above canopy) _____ ● Wind velocity _____ ● Temperature _____ ● Swath width (meters) _____ 	<p>III. Post Application</p> <ul style="list-style-type: none"> a. Rinsing of drone and pesticide containers _____ b. Rinsate containment available _____ c. Disposal of rinsate _____ <p>IV. Ground Validation</p> <ul style="list-style-type: none"> a. Community issues or concerns (if any): _____ b. Problems encountered (if any) _____
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Submitted by:

Signature over printed name/Date

Form No.	PRD-F7.01
Revision	00
Date	03 October 2024
Page	1 of ____

Date: [Insert Date]

[Name of Applicant/Company]
[Address of Applicant/Company]
[City, Province]

Subject: **Recommendation Regarding Compliance with the Fertilizer and Pesticide Authority (FPA) Requirements for Drone Spray Operation**

Dear [Applicant's Name/Company Name],

This is to acknowledge receipt of your Drone Spray Operation Final Reports for the renewal of your drone spraying operator license. Upon assessment, it has been determined that the activities conducted in the areas outlined in your final report [comply/do not comply] with the relevant FPA guidelines and requirements for drone spray operations. The specific areas of compliance/non-compliance are as follows:

- **Compliance Status:**
 - [State specific areas of compliance, if any, such as adherence to safety protocols, pesticide application standards, etc.]
- **Non-Compliance (if applicable):**
 - [State specific areas where the activities did not meet FPA standards, along with corrective actions required.]

In light of these findings, we [recommend/do not recommend] the approval of your application for renewal.

Thank you,

[Name and Signature of FPA Regional Officer]
[Position]

Note: The recommendation must be issued by the concerned FPA Regional Officer in their area of coverage.