



20	Internet Subscription	FPA	Yes	DC Sec. 50 (WETI Guidelines)	n/a	n/a	Jan-24	Jan-24	GoP	541,384.00	541,384.00	Renewed services following WETI guidelines
<b>OTHER PROFESSIONAL SERVICES</b>												
21	Janitorial Services	FPA	Yes	Competitive Bidding	Nov-23	Dec-23	Jan-24	Jan-24	GoP	1,281,186.08	1,281,186.08	
22	Security Services	FPA	Yes	Competitive Bidding	Nov-23	Dec-23	Jan-24	Jan-24	GoP	1,392,767.51	1,392,767.51	
23	Legal Services	FPA	No	NP Sec. 52.1	n/a	n/a	Sep to Dec-24	Sep to Dec-24	GoP	3,000.00	3,000.00	Drone Project
24	Consultancy Services	FPA	No	NP Sec. 53.7	n/a	n/a	Sep to Dec-24	Sep to Dec-24	GoP	385,579.20	385,579.20	Drone Project
25	Multimedia Services	FPA	No	Competitive Bidding	Nov-24	Dec-24	Dec-24	Dec-24	GoP	1,236,400.00	1,236,400.00	Drone Project
26	Post-Monitoring Survey of the Distribution of Donated Fertilizers	FPA	No	NP Sec. 53.5	n/a	n/a	Sep to Dec-24	Sep to Dec-24	GoP	7,000,000.00	7,000,000.00	Fertilizer Donation Project
<b>BUILDINGS AND OTHER STRUCTURES</b>												
27	Repairs and maintenance of office building and other structures	FPA	No	NP Sec. 53.9	Jan to Dec-24	Jan to Dec-24	Jan to Dec-24	Jan to Dec-24	GoP	2,520,664.00	2,520,664.00	As the need arises
28	Repairs and maintenance of office building and other structures	FPA	No	NP Sec. 53.9	Sep to Dec-24	Sep to Dec-24	Sep to Dec-24	Sep to Dec-24	GoP	287,307.88	287,307.88	Drone Project
29	Preventive Maintenance of Two (2) Lifts of Elevator	FPA	Yes	DC Sec. 50	n/a	n/a	Jan-24	Jan-24	GoP	140,000.00	140,000.00	
<b>MACHINERY AND EQUIPMENT</b>												
30	Repairs and maintenance of ICT Equipment and machinery and equipment	FPA	No	NP Sec. 53.9	Jan to Dec-24	Jan to Dec-24	Jan to Dec-24	Jan to Dec-24	GoP	2,603,768.59	2,603,768.59	As the need arises
31	Preventive Maintenance (PM) of Laboratory Instrument and Equipment and Calibration (Cal) Services	FPA	No (PM) Yes (Cal)	NP Sec. 53.9 (PM) NP Sec. 53.5 (CAL)	Jan to Dec-24	Jan to Dec-24	Jan to Dec-24	Jan to Dec-24	GoP	70,185.00	70,185.00	
<b>TRANSPORTATION EQUIPMENT</b>												
31	Repair and maintenance of service vehicle and/or motorcycle including vehicle tires and batteries	FPA	No	NP Sec. 53.9	Jan to Dec-24	Jan to Dec-24	Jan to Dec-24	Jan to Dec-24	GoP	2,169,260.08	2,169,260.08	As the need arises
<b>PRINTING AND PUBLICATION EXPENSES</b>												
32	Annual Report, Communication Guidelines, FPA Paalala (3 sets), FPA Folders, Other IEC Materials	FPA	No	NP Sec. 53.9	Feb-24	Feb-24	Mar-24	Mar-24	GoP	371,016.00	371,016.00	
	Flyers, Posters, Brochures, Notebooks, Sticker Labels, Folders	FPA	No	NP Sec. 53.9	Sep to Dec-24	Sep to Dec-24	Sep to Dec-24	Sep to Dec-24	GoP	855,960.00	855,960.00	Drone Project
<b>TRANSPORTATION AND DELIVERY EXPENSES</b>												
33	Disposal of Chemical Laboratory Wastes and containers	FPA	No	NP Sec. 53.9	Apr-24	Apr-24	May-24	May-24	GoP	60,610.00	60,610.00	
<b>RENT/ LEASE EXPENSES</b>												
<b>Equipment</b>												
34	Photocopying Services (PS), vehicle and Office Space Rental (OSR)	FPA	No (PS) Yes (OSR)	NP Sec. 53.9 (PS) NP Sec. 53.10 (OSR)	Dec-23	Dec-23	Jan-24	Jan-24	GoP	2,661,662.08	2,661,662.08	
35	Motor Vehicle	FPA	No	NP Sec. 53.9	Sep to Dec-24	Sep to Dec-24	Sep to Dec-24	Sep to Dec-24	GoP	1,000,000.00	1,000,000.00	Drone Project
<b>SUBSCRIPTION EXPENSE</b>												
36	Windows 365 Apps for Enterprise and Other Subscription	FPA	No	NP Sec. 53.9	Jan-24	Jan-24	Jan-24	Jan-24	GoP	252,000.00	252,000.00	
<b>OTHER SUBSCRIPTION EXPENSE</b>												
37	Office 365 E3 (365), Power BI Pro (BI), Subscription (Zoom) FPA Official Account (Z1), Subscription (Zoom) PMID Official Account (Z2), Subscription (Google Storage) (GS), Subscription (Books, Adobe, etc) (BA) and Other Subscription	FPA	No (365, BI, OS) Yes (Z1, Z2, GS, BA)	NP Sec. 53.9	Jan to Dec-24 (365, OS) Jan-24 (BI) n/a (Z1, Z2, GS, BA)	Jan to Dec-24 (365, OS) Jan-24 (BI) n/a (Z1, Z2, GS, BA)	Jan-24 (365, BI) Jan to Dec 24 (OS)	Jan-24 (365, BI) Jan to Dec 24 (OS)	GoP	417,064.00	417,064.00	
<b>TRAVELLING EXPENSE</b>												
38	Airline Tickets	FPA	Yes	NP Sec. 53.14	n/a	n/a	Jan to Dec-24	Jan to Dec-24	GoP	963,300.00	963,300.00	
39	Airline Tickets	FPA	No	NP Sec. 53.9	Sep to Dec-24	Sep to Dec-24	Sep to Dec-24	Sep to Dec-24	GoP	2,883,200.00	2,883,200.00	Drone Project
<b>TRAINING EXPENSE</b>												

40	Planning, Mid-Year and Year End Conference & ISO	FPA	No	NP Sec. 53.9	Jan to Dec-24	Jan to Dec-24	Jan to Dec-24	Jan to Dec-24	GoP	357,269.00	357,269.00		
41	Information Caravans and IRRRI Training	FPA	No	NP Sec. 53.10	n/a	n/a	Sep to Dec-24	Sep to Dec-24	GoP	6,868,644.80	6,868,644.80		Drone Project
<b>REPRESENTATION EXPENSES</b>													
42	Meals for organizing intra and inter-agency meetings, Agency official functions/celebration	FPA	No	NP Sec. 53.9 NP Sec. 52.1 (For Small Meetings)	Jan to Dec-24	Jan to Dec-24	Jan to Dec-24	Jan to Dec-24		1,088,868.04	1,088,868.04		
43	Meals for Consultations/Stakeholders	FPA	No	NP Sec. 53.9	Sep to Dec-24	Sep to Dec-24	Sep to Dec-24	Sep to Dec-24	GoP	900,000.00	<b>900,000.00</b>		
44	Meals for Small Meetings	FPA	No	NP Sec. 52.1	n/a	n/a	Sep to Dec-24	Sep to Dec-24	GoP	383,014.42	<b>383,014.42</b>		
										<b>60,572,209.55</b>	<b>60,572,209.55</b>	-	

**DEFINITION**

1. **PROGRAM (BESF)** - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
2. **PROJECT (BESF)** - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. **PMO/End User** - Unit as proponent of program or project
4. **Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. **Schedule for Each Procurement Activity** - Major procurement activities (advertising/posting; submission and receipt/Opening of bids; award of contract; contract signing).
6. **Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
7. **Estimated Budget** - Agency approved estimate of project/program costs
8. **Remarks** - brief description of program or project

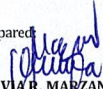
**REMARKS**

Programs and projects should be aligned with budget documents, and especially those posted at the Phil-GEPS.

Breakdown into MOOE and CO for tracking purposes; aligned with budget documents

Any remark that will help GPPB track programs and projects

Prepared:

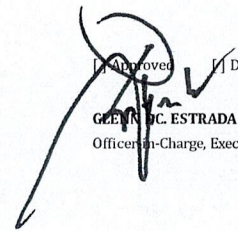
  
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