

Republic of the Philippines  
**FERTILIZER AND PESTICIDE AUTHORITY**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

DA DEC-11-2024 03:54PM

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the FERTILIZER AND PESTICIDE AUTHORITY in the CSC website:

*M*  
**MADONNA BELLA C. FLAVIER**  
HRMO

Date: December 11, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Executive Director III	FPAB-EXED3-31-2014	28	154,320	Master's degree or Certificate of Leadership and Management from the CSC	120 hours of supervisory/management training/learning and development intervention	5 years of supervisory/management experience	Career Service (Professional) / Second Level Eligibility		Office of the Executive Director

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 16, 2025.

1. Letter of intent addressed to:  
**FRANCISCO P. TIU LAUREL, Jr.**  
Secretary, Department of Agriculture
2. Updated and duly notarized with recent passport-sized picture Personal Data Sheet (PDS)
  - a. CS Form No. 212, Revised 2017 which can be downloaded at <http://www.csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheet-revised-2017.html>
  - b. Work Experience Sheet which can be downloaded at <http://www.csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheet-revised-2017.html>
3. Scholastic Records
  - a. Photocopy of Diploma
  - b. Photocopy of Transcript of Records
4. Photocopy of Performance rating in the last period (if applicable)
5. Photocopy of certificate of eligibility/rating/license
6. Photocopy of relevant training certificates
7. Employment Certificates (if applicable)

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**MADONNA BELLA C. FLAVIER**

Administrative Officer V

FPA Building, BAI Compound Vasra Quezon City

[hrfparecruitment@gmail.com](mailto:hrfparecruitment@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

