



Department of Agriculture
FERTILIZER AND PESTICIDE AUTHORITY
FPA bldg., BAI Compound, Visayas Ave., Diliman, Quezon City

WE'RE HIRING

THREE (3) ATTORNEY III

Assignment: Office of the Executive Director

Salary Grade: SG 21 (60,901.00)

Status: Contract of Service

Qualification Standards

EDUCATION	Bachelor of Laws
EXPERIENCE	One (1) year of relevant experience
TRAINING	Four (4) hours of relevant training
ELIGIBILITY	RA 1080

Duties and Functions

- Represents the FPA in courts, administrative bodies, conferences and other related offices;
- Guides and advises the Executive Director and relevant agency officials on pertinent legal matters;
- Prepares legal opinions on pertinent legal documents;
- Prepare/draft, review and revise Legal Opinions, Office Orders, Special Orders, Memorandum Circulars, Contracts, Letters and other legal documents;
- Prepare/draft pleadings and other legal documents for submission to court in relation to any cases filed by FPA;
- Draft guidelines on Border Control and Drone-related activities; and
- Perform other related duties and responsibilities.



<https://fpa.da.gov.ph/>



(02) 8920-8573/8371-5388



fpacentral77@gmail.com



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Application Procedure:

Interested and qualified applicants shall submit the documents below to **hrrecruitmentcos.fpa@gmail.com** for initial documentary review and evaluation:

- Letter of intent addressed to the JULIETA B. LANSANGAN, Executive Director III;
- Personal Data Sheet with attached Work Experience Sheet;
- Photocopy of license;
- Photocopy of TOR; and
- Photocopy of Diploma.

Note:

Applications with incomplete requirements and/or submitted beyond the deadline shall not be entertained.

Date of Posting : October 8, 2024

Deadline of Submission : October 15, 2024



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