

## ANNUAL PROCUREMENT PLAN FY 2015 Fertilizer and Pesticide Authority

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of ITB or RFQ	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
<b>UTILITY EXPENSES</b>																				
<i>a. Water</i>																				
	a.1 Drinking Water	FAD	SVP Sec. 53.9	n/a	1st week of Feb	n/a	n/a	2nd week of Feb	2nd week of Feb	n/a	3rd week of Feb	4th week of Feb	4th week of Feb	1st week of Mar	1st week of Mar	GoP	33,000.00	33,000.00		
	a.2. Non-Drinking Water	OED	DC Sec. 50 (WETI Guidelines)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Every month	n/a	n/a	Every month	Every month	GoP	82,000.00	82,000.00		
		FAD															82,000.00	82,000.00		
		LSD															163,000.00	163,000.00		
		FRD															40,000.00	40,000.00		
		PRD															40,000.00	40,000.00		
		PMID															40,000.00	40,000.00		
		FU II															7,000.00	7,000.00		
		FU III															20,500.00	20,500.00		
		FU VII															13,500.00	13,500.00		
		FU X															34,000.00	34,000.00		
	<i>b. Electricity</i>	OED	DC Sec. 50 (WETI Guidelines)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Every month	n/a	n/a	Every month	Every month	GoP	700,000.00	700,000.00		
		FAD															700,000.00	700,000.00		
		LSD															2,100,000.00	2,100,000.00		
		FRD															233,330.00	233,330.00		
		PRD															233,330.00	233,330.00		
		PMID															233,330.00	233,330.00		
		FU II															35,000.00	35,000.00		
		FU III															53,000.00	53,000.00		
		FU V															9,000.00	9,000.00		
		FU VI															61,000.00	61,000.00		
		FU VII															35,000.00	35,000.00		
		FU IX															26,000.00	26,000.00		
	FU X	61,000.00	61,000.00																	
	FU XII	5,800.00	5,800.00																	
<b>COMMUNICATION EXPENSES</b>																				
	<i>a. Landline Telephone Expenses</i>	OED	DC Sec. 50 (WETI Guidelines)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Every month	n/a	n/a	Every month	Every month	GoP	105,000.00	105,000.00		
		FAD															21,000.00	21,000.00		
		LSD															21,000.00	21,000.00		
		FRD															21,000.00	21,000.00		
		PRD															21,000.00	21,000.00		
		PMID															21,000.00	21,000.00		
		COA															21,000.00	21,000.00		
		FU IV															21,000.00	21,000.00		
		FU VI															21,000.00	21,000.00		
		FU VII															21,000.00	21,000.00		
	FU IX	21,000.00	21,000.00																	
	FU X	21,000.00	21,000.00																	

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		FU XI															21,000.00	21,000.00			
		FU XII															21,000.00	21,000.00			
		FU V	SVP Sec. 53.9	n/a	3rd week of Jan	n/a	n/a	1st week of Feb	1st week of Feb	n/a	2nd week of Feb	2nd week of Feb	3rd week of Feb	3rd week of Mar	3rd week of Mar	GoP	21,000.00	21,000.00		new landline phone	
	<b>b. Mobile/ Cellular Phone Expenses</b>	OED	DC Sec. 50 (WETI Guidelines)	n/a		n/a	n/a	n/a	n/a	n/a	n/a	Every month	n/a	n/a	Every month	Every month	GoP	38,600.00	38,600.00		
		FAD																8,000.00	8,000.00		
		LSD																7,200.00	7,200.00		
		FRD																7,200.00	7,200.00		
		PRD																7,200.00	7,200.00		
		PMID																7,200.00	7,200.00		
		COA																7,200.00	7,200.00		
		FU I																28,800.00	28,800.00		
		FU II																28,800.00	28,800.00		
		FU III																40,800.00	40,800.00		
		FU IV																42,000.00	42,000.00		
		FU V																20,400.00	20,400.00		
		FU VI																26,400.00	26,400.00		
		FU VII																7,200.00	7,200.00		
		FU VIII																28,800.00	28,800.00		
		FU IX																15,600.00	15,600.00		
		FU X																13,200.00	13,200.00		
		FU XI																28,800.00	28,800.00		
		FU XII																20,400.00	20,400.00		
	FU CRG	12,000.00	12,000.00																		
	FU ARMM	600.00	600.00																		
	<b>c. Internet Subscription</b>	PMID	DC Sec. 50 (WETI Guidelines)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Every month	n/a	n/a	Every month	Every month	GoP	216,000.00	216,000.00			
		FU I															11,988.00	11,988.00			
		FU II															11,988.00	11,988.00			
		FU III															11,988.00	11,988.00			
		FU IV															11,988.00	11,988.00			
		FU V															11,988.00	11,988.00			
		FU VI															11,988.00	11,988.00			
		FU VII															11,988.00	11,988.00			
		FU VIII															11,988.00	11,988.00			
		FU IX															11,988.00	11,988.00			
	FU XII	11,988.00	11,988.00																		
	FU CRG	11,988.00	11,988.00																		
	<b>d. Postage and Courier Services</b>	FAD															185,910.00	185,910.00			
		FU I																24,000.00	24,000.00		
		FU II																9,660.00	9,660.00		

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				Pre-Proc Conference	Ads/Post of ITB or RFQ	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE		CO	
	d.1 Letters and other documents	FU III	SVP Sec. 53.9	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	As needed	As needed	GoP	19,200.00	19,200.00		
		FU IV																37,440.00	37,440.00		
		FU V																48,000.00	48,000.00		
		FU VI																12,000.00	12,000.00		
		FU VII																2,400.00	2,400.00		
		FU VIII																6,000.00	6,000.00		
		FU IX																18,000.00	18,000.00		
		FU X																2,400.00	2,400.00		
		FU XI																8,400.00	8,400.00		
		FU XII																27,360.00	27,360.00		
		FU CRG																1,200.00	1,200.00		
		d.2 F/P Sample (to be submitted for analysis at the FPA-CO c/o LSD)																FU I			
	FU II		750.00	750.00																	
	FU III		2,880.00	2,880.00																	
	FU IV		4,800.00	4,800.00																	
	FU V		1,800.00	1,800.00																	
	FU VII		1,200.00	1,200.00																	
	FU VIII		3,000.00	3,000.00																	
	FU IX		1,200.00	1,200.00																	
	FU X		1,600.00	1,600.00																	
	FU XI		1,200.00	1,200.00																	
	FU CRG	800.00	800.00																		
<b>REPRESENTATION EXPENSES</b>																					
<b>a. National Conferences/ Special Functions</b>																					
	a.1 Catering Services	OED	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	As needed	GoP	150,000.00	150,000.00		
	a.2. Office supplies and other miscellaneous expenses	OED	SH Sec. 52	n/a	n/a	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	As needed	GoP	25,000.00	25,000.00		
<b>b. Cluster Conferences</b>																					
	b.1. Lease of venue (room accommodation, food, and other miscellaneous expenses)	OED	NP Sec. 53.10	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	As needed	GoP	200,000.00	200,000.00		
	b.2. Office supplies and other miscellaneous expenses	OED	SH Sec. 52	n/a	n/a	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	As needed	GoP	25,000.00	25,000.00		
<b>c. PPTAC Quarterly Meeting</b>																					
	c.1 Catering Services and other miscellaneous expenses	PRD	SVP Sec. 53.9	n/a	n/a	n/a	n/a	Every quarter	Every quarter	n/a	Every quarter	Every quarter	n/a	Every quarter	Every quarter	GoP	40,000.00	40,000.00			
<b>d. GAD Sensitivity Training</b>																					

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				Pre-Proc Conference	Ads/Post of ITB or RFQ	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
	d.1. Lease of venue (room accommodation, food, and other miscellaneous expenses)	OED, FAD, LSD, FRD, PRD, and PMID	NP Sec. 53.10	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	75,000.00	75,000.00		
	d.2. Office supplies and other miscellaneous expenses	OED, FAD, LSD, FRD, PRD, and PMID	SH Sec. 52	n/a	n/a	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	25,000.00	25,000.00		
	d.3. Representation expenses	OED, FAD, LSD, FRD, PRD, and PMID	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	10,000.00	10,000.00		
	d.4. Transportation expenses	OED, FAD, LSD, FRD, PRD, and PMID	SVP Sec. 53.9	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	10,000.00	10,000.00		
<b>SUPPLIES AND MATERIALS EXPENSES</b>																				
<b>a. Accountable Forms</b>																				
	a.1 Official Receipt	FAD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	13,400.00	13,400.00		
		FU I															6,400.00	6,400.00		
		FU II															1,600.00	1,600.00		
		FU III															4,000.00	4,000.00		
		FU IV															2,200.00	2,200.00		
		FU V															2,800.00	2,800.00		
		FU VI															1,000.00	1,000.00		
		FU VII															800.00	800.00		
		FU VIII															800.00	800.00		
		FU X															800.00	800.00		
		FU XI															2,800.00	2,800.00		
		FU XII															900.00	900.00		
	a.2 Cashbook	FAD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	2,000.00	2,000.00		
		FU VIII															500.00	500.00		
	a.3 Checkbook	FAD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	17,000.00	17,000.00		
<b>b. Non-accountable Forms</b>																				
	b.1 Purchase order, Supplier's Ledger Card, Subsidiary Ledger, etc.	FAD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	20,000.00	20,000.00		
	b.2 License Form (Certificate of License for Handler, Repacker, Dealer, Warehouse, and Product Registration)	FRD	SH Sec. 52	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	14,000.00	14,000.00		
		PRD															14,020.00	14,020.00		
		FU II															4,000.00	4,000.00		
		FU III															12,000.00	12,000.00		
		FU IV															4,800.00	4,800.00		
		FU V															10,000.00	10,000.00		
		FU VI															3,000.00	3,000.00		
		FU VII															2,000.00	2,000.00		
		FU VIII															480.00	480.00		
		FU IX															1,600.00	1,600.00		
	FU X	4,000.00	4,000.00																	

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		FU XI															7,500.00	7,500.00		
		FU XII															2,600.00	2,600.00		
<b>c. Fuel, Oil and Lubricants</b>																				
<i>c.1 Petroleum Requirement (via Fleet Card Service)</i>																				
	c.1.1 Service Vehicle	OED	Public Bidding	1st week of Feb	2nd week of Feb	3rd week of Feb	2nd week of Mar	2nd week of Mar	3rd week of Mar	3rd week of Mar	4th week of Mar	2nd week of April	2nd week of April	1st week of May	1st week of May	GoP	183,600.00	183,600.00		
		FAD															470,000.00	470,000.00		
		FRD															90,300.00	90,300.00		
		PRD															7,000.00	7,000.00		
		PMD															8,000.00	8,000.00		
		FU I															170,400.00	170,400.00		
		FU II															96,000.00	96,000.00		
		FU III															270,000.00	270,000.00		
		FU IV															170,400.00	170,400.00		
		FU V															96,000.00	96,000.00		
		FU VI															96,000.00	96,000.00		
		FU VII															96,000.00	96,000.00		
		FU VIII															96,000.00	96,000.00		
		FU IX															114,000.00	114,000.00		
		FU X															96,000.00	96,000.00		
		FU XI															192,000.00	192,000.00		
		FU XII															96,000.00	96,000.00		
		FU CRG															96,000.00	96,000.00		
	c.1.2 Motorcycle	FAD															111,000.00	111,000.00		
		FU	407,000.00	407,000.00																
		FU II	74,000.00	74,000.00																
		FU IV	37,000.00	37,000.00																
		FU VI	37,000.00	37,000.00																
		FU XI	37,000.00	37,000.00																
	FU XII	37,000.00	37,000.00																	
<b>c.2 Lubricants and Other Autosupplies</b>																				
	Motor/ Engine Oil	FAD	Public Bidding	1st week of Feb	2nd week of Feb	3rd week of Feb	2nd week of Mar	2nd week of Mar	3rd week of Mar	3rd week of Mar	4th week of Mar	2nd week of April	2nd week of April	1st week of May	1st week of May	GoP				
	Brake Fluid																			
	ATF																			
	Coolant																			
<b>d. Medical, Dental and Laboratory Supplies</b>																				
<b>d.1 Laboratory Supplies</b>																				
	Disposable Latex Gloves, Powder Free																			
	- Size: Medium (100 pcs./box)	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,750.00	1,750.00		
	- Size: Large (100 pcs./box)	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,750.00	1,750.00		
	Disposable Mask (50 pcs./box)	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	210.00	210.00		

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	Disposable Syringe, 10 mL (50 pcs./ box)	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	924.00	924.00		
	Erlenmeyer Flask, 4000 mL	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,500.00	1,500.00		
	Facepiece Cartridge		SH Sec. 52.1b																	
	- Organic Vapor Cartridge with filter	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	7,560.00	7,560.00		
	- Inorganic Vapor Cartridge with filter	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	7,560.00	7,560.00		
	First Aid Kit	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	400.00	400.00		
	Hand Towel (12pcs./pack)	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	945.00	945.00		
	Half Mask Respirator & cartridge w/ filter	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,800.00	10,800.00		
	Kimwipes EXL4.5 x 8.4 in/po. 11.4 x 21/3 cm	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,887.50	2,887.50		
	Laboratory Gown	LSD	NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	14,250.00	14,250.00		
	Embroidery of Laboratory Gown	LSD	NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,050.00	1,050.00		
	Laboratory Shoes	LSD	NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	4,000.00	4,000.00		
	Nitrile Gloves, (12 pairs/pack)	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	6,300.00	6,300.00		
	Paint brush																			
	- big	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	210.00	210.00		
	- small	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	63.00	63.00		
	Particulate Respirator, (20/pack)	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	6,600.00	6,600.00		
	Rubber Tubing	LSD	SH Sec. 52.1a	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	750.00	750.00		
	Zip-lock Plastics for samples	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	168.00	168.00		
	First Aid Kit	LSD	SH Sec. 52.1b														1,000.00	1,000.00		
	Glass Syringe for Sample	LSD	NP Sec. 53.9														10,000.00	10,000.00		
	Hand Towel (12pcs./pack)	LSD	SH Sec.52.1b														945.00	945.00		
	d.2 Laboratory Chemicals																			
	AAS Standard																			
	a. Boron	LSD														GoP	1,450.00	1,450.00		
	b. Copper	LSD														GoP	1,450.00	1,450.00		
	c. Iron	LSD														GoP	1,800.00	1,800.00		
	d. Magnesium	LSD														GoP	1,800.00	1,800.00		
	e. Manganese	LSD														GoP	1,866.00	1,866.00		
	f. Potassium	LSD														GoP	3,600.00	3,600.00		
	g. Zinc	LSD														GoP	1,800.00	1,800.00		
	Ammonium acetate	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,000.00	2,000.00		
	Azomethine-H	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	75,000.00	75,000.00		
	Boric Acid	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	12,600.00	12,600.00		
	Conductivity Standard, µS/cm																			
	a. 10	LSD															2,000.00	2,000.00		
	b. 84	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,000.00	2,000.00		
	c. 500	LSD															2,000.00	2,000.00		
	Hydrochloric Acid	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	17,500.00	17,500.00		
	Hydrogen Peroxide	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	8,800.00	8,800.00		
	Laboratory Liquid Detergent	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	7,000.00	7,000.00		
	Lanthanum Oxide	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	5,480.00	5,480.00		
	Nitric Acid	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	16,000.00	16,000.00		
	Nitrotriacetic acid	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	8,500.00	8,500.00		
	Perchloric Acid	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	24,195.00	24,195.00		
	Phosphoric Acid, 85%	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,820.00	1,820.00		
	Potassium Acetate	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	3,000.00	3,000.00		
	Potassium Chloride	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,400.00	2,400.00		

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Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of ITB or RFQ	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
	Potassium Sodium Tartrate Tetrahydrate	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,880.00	1,880.00		
	Potassium Sulfate	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	20,000.00	20,000.00		
	Salicylic Acid	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	5,340.00	5,340.00		
	Sodium Hypochloride	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,100.00	1,100.00		
	Sodium Phosphate Dibasic	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,020.00	1,020.00		
	Sodium Hydroxide Pellets	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	60,600.00	60,600.00		
	Sodium Nitrate	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	4,750.00	4,750.00		
	Sodium Salicylate	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	3,000.00	3,000.00		
	Sodium Thiosulfate Pentahydrate	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,800.00	10,800.00		
	Sulfuric Acid	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	18,750.00	18,750.00		
	TRIS	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,300.00	1,300.00		
	<i>Reagents</i>																			
	Acetone, AR	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	39,000.00	39,000.00		
	Acetone, GC Grade	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	50,000.00	50,000.00		
	Acetonitrile	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	12,600.00	12,600.00		
	Ethyl Acetate	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,600.00	2,600.00		
	Methanol	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	18,000.00	18,000.00		
	Toluene	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,300.00	1,300.00		
	Cypermethrin	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	3,000.00	3,000.00		
	Chlorpyrifos	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	8,000.00	8,000.00		
	Gibberellic acid	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	3,600.00	3,600.00		
	Paclobutrazol	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	4,000.00	4,000.00		
	<i>Microbial Section</i>																			
	Brilliant Green Agar	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,350.00	2,350.00		
	E. Coli and Salmonella Test Kit	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	18,500.00	18,500.00		
	MacConkey Agar	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,700.00	1,700.00		
	MacConkey Broth	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,400.00	2,400.00		
	Peptone Broth	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,800.00	1,800.00		
	Rappaport-Vassiliadis Soy	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,600.00	1,600.00		
	Safranin	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,600.00	1,600.00		
	Soybean Casein Digest Broth (CASO Broth)	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,200.00	1,200.00		
	Tetraphionate Broth	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,550.00	1,550.00		
	Xylose Lysine Deoxycholate (XLD) Agar	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,050.00	2,050.00		
	Iodine	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	4,600.00	4,600.00		
	Potassium Iodide	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	3,800.00	3,800.00		
	<i>Gases</i>																			
	Instrument Grade Acetylene Gas (Deposit)	LSD	NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	9,000.00	9,000.00		
	Instrument Grade Acetylene Gas (Rental)	LSD	NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	672.00	672.00		
	Instrument Grade Acetylene Gas (Refill)	LSD	NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,000.00	10,000.00		
	Ultra High Purity Compressed Air Gas (Dep.)	LSD	NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	27,000.00	27,000.00		
	Ultra High Purity Compressed Air Gas (Rental)	LSD	NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,016.00	2,016.00		
	Ultra High Purity Compressed Air Gas (Refill)	LSD	NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,800.00	10,800.00		

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				Pre-Proc Conference	Ads/Post of ITB or RFQ	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
	Ultra High Purity Helium Gas (Deposit)		NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	13,500.00	13,500.00		
	Ultra High Purity Helium Gas (Rental)		NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	4,800.00	4,800.00		
	Ultra High Purity Helium Gas (Refill)		NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	40,000.00	40,000.00		
	Ultra High Purity Hydrogen Gas (Deposit)		NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	26,000.00	26,000.00		
	Ultra High Purity Hydrogen Gas (Rental)		NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	9,600.00	9,600.00		
	Ultra High Purity Hydrogen Gas (Refill)		NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	12,000.00	12,000.00		
	Ultra High Purity Nitrogen Gas (Deposit)		NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	26,000.00	26,000.00		
	Ultra High Purity Nitrogen Gas (Rental)		NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	9,600.00	9,600.00		



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				Pre-Proc Conference	Ads/Post of ITB or RFQ	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
	Ultra High Purity Nitrogen Gas (Refill)		NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	15,000.00	15,000.00		
	Ultra High Purity Oxygen Gas (Deposit)		NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	9,000.00	9,000.00		
	Ultra High Purity Oxygen Gas (Rental)		NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	672.00	672.00		
	Ultra High Purity Oxygen Gas (Refill)		NP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	4,600.00	4,600.00		
<b>e. Office Supplies (based on the submitted APP-CSE to PS-DBM)</b>																				
	also includes all expendable and semi-expendable Information Technology Supplies, accessories and peripherals available and not available at PS-DBM	OED, FAD, LSD, FRD, PRD, PMID and FU IV	AA Sec. 53.5/ SH Sec. 52	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	700,042.24	700,042.24		
		FU I															35,276.97	35,276.97		
		FU III															44,914.00	44,914.00		
		FU II and V															86,410.03	86,410.03		
		FU VI, VII, VIII, X, and XI															190,666.44	190,666.44		
		FU IX and XII															81,044.67	81,044.67		
	FU CRG	32,322.91	32,322.91																	
<b>f. Office Equipment, Parts, and Consumables</b>																				
	ID Printer Consumables																			
	YMCK Color Ribbon	PMID	DC Sec. 50	n/a	1st week of Jul	n/a	n/a	2nd week of Jul	2nd week of Jul	n/a	3rd week of Jul	3rd week of Jul	4th week of Jul	1st week of Aug	1st week of Aug	GoP	70,500.00	70,500.00		
	Re-Transfer Film																37,000.00	37,000.00		
	PVC Cards																15,000.00	15,000.00		
	Printer (Continuous-Ink System)	FAD	SH Sec. 52	n/a	1st week of Jul	n/a	n/a	2nd week of Jul	2nd week of Jul	n/a	3rd week of Jul	3rd week of Jul	4th week of Jul	1st week of Aug	1st week of Aug	GoP	12,000.00	12,000.00		
	Anti-Virus, 5 users	LSD	NP Sec. 59.3	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	7,000.00	7,000.00		
	Continous Ink Printer, Laser Ink Printer	LSD	SH Sec. 52.1b	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	11,200.00	11,200.00		
	Epson ERC-228 Ribbon Cartridge, , Rubber Stamp	LSD	SH Sec.52.1a	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,500.00	2,500.00		
	Computer Printer	FU I	SH Sec. 52	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	5,000.00	5,000.00		
	Computer printer	FU II	SH Sec. 52	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	5,000.00	5,000.00		
	Computer, printer, etc.	FU III	SH Sec. 52	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	12,000.00	12,000.00		
	All in 1 (Xerox, Fax, Printer, Scanner)	FU IV	SH Sec. 52	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	6,000.00	6,000.00		
	Mouse, Hard Drive, CPU, Monitor	FU IV	SH Sec. 52	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	14,000.00	14,000.00		
	Computer etc.	FU V	SH Sec. 52	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	5,000.00	5,000.00		
	Printer (Continuous-Ink System)	FU VII	SH Sec. 52	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	6,000.00	6,000.00		
<b>PROFESSIONAL SERVICES</b>																				
	<b>a. Evaluation Fee</b>	FRD	NP Sec. 53.7	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	150,000.00	150,000.00		
		PRD	NP Sec. 53.7	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	200,000.00	200,000.00		
	<b>b. F/P Sample for Analysis to be Submitted to other FPA Recognized Laboratory</b>	FU XI	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	40,000.00	40,000.00		
		FU XII	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	72,500.00	72,500.00		
		FU CRG	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	20,400.00	20,400.00		
<b>GENERAL SERVICES</b>																				
	<b>a. Janitorial Services</b>	FAD	Public Bidding	1st week of Mar	2nd week of Mar	4th week of Mar	2nd week of Apr	2nd week of Apr	2nd week of Apr	3rd week of Apr	4th week of Apr	2nd week of May	3rd week of May	1st week of Jul	1st week of Jul	GoP	600,000.00	600,000.00		
	<b>b. Security Services</b>	FAD	Public Bidding	1st week of Mar	2nd week of Mar	4th week of Mar	2nd week of Apr	2nd week of Apr	2nd week of Apr	3rd week of Apr	4th week of Apr	2nd week of May	3rd week of May	1st week of Oct	1st week of Oct	GoP	960,000.00	960,000.00		
	<b>c. Photocopying Services</b>	FU I	SVP Sec. 53.9	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	As needed	As needed	GoP	6,000.00	6,000.00		
		FU II															3,600.00	3,600.00		
		FU III															9,600.00	9,600.00		
		FU IV															9,840.00	9,840.00		
		FU V															27,600.00	27,600.00		
		FU VI															4,800.00	4,800.00		
		FU VII															1,200.00	1,200.00		
		FU VIII															1,400.00	1,400.00		

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**Fertilizer and Pesticide Authority**

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				Pre-Proc Conference	Ads/Post of ITB or RFQ	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
		FU IX															1,200.00	1,200.00		
		FU X															3,600.00	3,600.00		
		FU XI															2,400.00	2,400.00		
		FU XII															7,800.00	7,800.00		
		FU CRG															1,200.00	1,200.00		
<b>REPAIRS AND MAINTENANCE</b>																				
<b>a. Buildings and Structures</b>																				
	a.1 Other incidental repairs	FAD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	50,000.00	50,000.00		
<b>b. Machinery and Equipment</b>																				
<b>b.1 Office Equipment</b>																				
	b.1.1. Upgrading of Computer (includes CPU, Monitor, and other IT Equipment)	OED	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,000.00	10,000.00		
		FAD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	50,000.00	50,000.00		
		PRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,000.00	10,000.00		
		FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,000.00	10,000.00		
		PMID	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,000.00	10,000.00		
		FU III	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,000.00	10,000.00		
		FU IV	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	4,000.00	4,000.00		
		FU VI	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,000.00	10,000.00		
		FU VII	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	4,500.00	4,500.00		
		FU VII	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	500.00	500.00		
		FU IX	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,000.00	10,000.00		
		FU X	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	5,000.00	5,000.00		
		FU XI	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	5,000.00	5,000.00		
	FU XII	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,000.00	10,000.00			
	FU CRG	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	5,000.00	5,000.00			
<b>b.2 Repair and Maintenance of Laboratory Equipment</b>																				
<i>Preventive Maintenance</i>																				
	Gas Chromatograph with 3 Detectors	LSD	DC Sec. 50	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	30,000.00	30,000.00		
	Gas Chromatograph with Flame Ionization Detector	LSD	DC Sec. 50	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	30,000.00	30,000.00		
	Ultra Performance Liquid Chromatograph	LSD	DC Sec. 50	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	30,000.00	30,000.00		
	High Performance Liquid Chromatograph	LSD	DC Sec. 50	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	54,000.00	54,000.00		
	Segmented Flow Analyzer	LSD	DC Sec. 50	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	28,200.00	28,200.00		
	Kjeldahl Set	LSD	DC Sec. 50	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	32,600.00	32,600.00		
	UV-Visible Spectrophotometer	LSD	DC Sec. 50	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	15,000.00	15,000.00		
<i>Other Laboratory Equipment</i>																				
	Microwave Digestion System	LSD	DC Sec. 50	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	35,000.00	35,000.00		
	Millipore Water Purification System	LSD	NP Sec.53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	25,000.00	25,000.00		
	TKA Water Purification System	LSD	NP Sec.53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,000.00	10,000.00		
	Vacuum pump	LSD	NP Sec.53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	34,000.00	34,000.00		
<i>Replacement Parts</i>																				
	60 GPD RO Cartridge (Millipore)		NP Sec.53.9														30,000.00	30,000.00		
	UPS Batteries	LSD	NP Sec.53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	40,000.00	40,000.00		
<i>Repairs</i>																				
	Check-up and Repair of Fumehood	LSD	NP Sec.53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	18,000.00	18,000.00		
<i>Calibration Services</i>																				

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				Pre-Proc Conference	Ads/Post of ITB or RFQ	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE	
	Analytical Balance	LSD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	4,956.00	4,956.00		
	Toploading Balance	LSD														3,906.00	3,906.00		
	Calibration Weights (1 mg - 200 g)	LSD														2,310.00	2,310.00		
	Calibration Weights (200 g- 5kg)	LSD														714.00	714.00		
	Volumetric Flasks	LSD														5,565.00	5,565.00		
	Volumetric Pipettes	LSD														5,008.50	5,008.50		
	Measuring Pipettes	LSD														2,226.00	2,226.00		
	Bottletop Dispenser	LSD														13,891.50	13,891.50		
	Micropipettor	LSD														15,435.00	15,435.00		
	Macropipettor	LSD														9,261.00	9,261.00		
	Burettes	LSD														4,630.50	4,630.50		
	Hydrometer	LSD														3,498.00	3,498.00		
	Thermometer (per 4 test points)	LSD														4,410.00	4,410.00		

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				Pre-Proc Conference	Ads/Post of ITB or RFQ	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE		CO
	Convection Oven (per test point)	LSD															13,230.00	13,230.00		
	Vacuum Oven (per test point)	LSD															4,410.00	4,410.00		
	Muffle Furnace (per test point)	LSD															4,410.00	4,410.00		
<b>c. Transportation Equipment</b>																				
	c.1 Service Vehicle	FAD	SVP Sec. 53.9	n/a	n/a	n/a	n/a	As needed	n/a	n/a	n/a	As needed	n/a	As needed	As needed	GoP	280,000.00	280,000.00		
		FU I															80,000.00	80,000.00		
		FU II															40,000.00	40,000.00		
		FU III															40,000.00	40,000.00		
		FU IV															80,000.00	80,000.00		
		FU V															80,000.00	80,000.00		
		FU VI															40,000.00	40,000.00		
		FU VII															40,000.00	40,000.00		
		FU VIII															40,000.00	40,000.00		
		FU IX															40,000.00	40,000.00		
		FU X															40,000.00	40,000.00		
		FU XI															120,000.00	120,000.00		
		FU XII															40,000.00	40,000.00		
	FU CRG	40,000.00	40,000.00																	
	c.2 Motorcycle	OED															30,000.00	30,000.00		
		FU II	30,000.00	30,000.00																
		FU IV	30,000.00	30,000.00																
		FU VI	30,000.00	30,000.00																
		FU XI	50,000.00	50,000.00																
	FU XII	30,000.00	30,000.00																	

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				Pre-Proc Conference	Ads/Post of ITB or RFQ	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO		
<b>TAXES, INSURANCE PREMIUMS AND OTHER FEES</b>																					
	<b>a. Fidelity Bond</b>	OED	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	76,500.00	76,500.00			
		FAD															75,000.00	75,000.00			
		LSD															18,000.00	18,000.00			
		FRD															1,500.00	1,500.00			
		PRD															1,500.00	1,500.00			
		PMID															1,500.00	1,500.00			
		FU I															1,500.00	1,500.00			
		FU II															1,500.00	1,500.00			
		FU III															1,500.00	1,500.00			
		FU IV															1,500.00	1,500.00			
		FU V															1,500.00	1,500.00			
		FU VI															1,500.00	1,500.00			
		FU VII															1,500.00	1,500.00			
		FU VIII															1,500.00	1,500.00			
	FU IX	1,500.00	1,500.00																		
	FU X	1,500.00	1,500.00																		
	FU XI	1,500.00	1,500.00																		
	FU XII	1,500.00	1,500.00																		
	FU CRG	1,500.00	1,500.00																		
<b>b. Other Fees due to Regulatory Agencies</b>																					
	b.1 Annual Inspection Fee (Building)	FAD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	As needed	As needed	GoP	45,000.00	45,000.00		
	b.2 PNP License to Possess Explosives (Purchaser's)	LSD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	As needed	As needed	GoP	5,000.00	5,000.00		
	b.3 PNP Permit to Purchase Explosives	LSD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	1st week of Jul	1st week of Jul	GoP	3,000.00	3,000.00			
	b.4 Purchaser's Permit Fee (PNP controlled explosive chemicals and ingredients)	LSD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	1st week of Oct	1st week of Oct	GoP	1,500.00	1,500.00			
	b.5 License Fee (PNRI - for Radioactive material)	LSD	NP Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	1st week of Mar	1st week of Mar	GoP	2,400.00	2,400.00			
	b.6 Toll Fees	FAD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	As needed	As needed	GoP	10,360.00	10,360.00			
		RFO IV															6,000.00	6,000.00			

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				Pre-Proc Conference	Ads/Post of ITB or RFQ	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
<b>c. Insurance Expenses</b>																				
c.1 Service Vehicle	FAD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	392,750.00	392,750.00		
	FU I																50,000.00	50,000.00		
	FU II																5,000.00	5,000.00		
	FU III																25,000.00	25,000.00		
	FU IV																6,000.00	6,000.00		
	FU V																27,500.00	27,500.00		
	FU VI																35,000.00	35,000.00		
	FU VII																21,000.00	21,000.00		
	FU VIII																1,200.00	1,200.00		
	FU IX																10,000.00	10,000.00		
	FU X																21,500.00	21,500.00		
	FU XI																23,500.00	23,500.00		
	FU XII																21,500.00	21,500.00		
	FU CRG																4,000.00	4,000.00		
c.2. Motorcycle	OED															GoP	3,600.00	3,600.00		
	FU II																250.00	250.00		
	FU IV																5,400.00	5,400.00		
	FU VI																2,200.00	2,200.00		
	FU XI																1,800.00	1,800.00		
	FU XII																1,800.00	1,800.00		
<b>d. Registration Expenses</b>																				
d.1 Service Vehicle	FAD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	27,000.00	27,000.00		
	FU I																3,000.00	3,000.00		
	FU II																3,000.00	3,000.00		
	FU III																9,000.00	9,000.00		
	FU IV																3,000.00	3,000.00		
	FU V																6,000.00	6,000.00		
	FU VI																3,000.00	3,000.00		
	FU VII																3,000.00	3,000.00		
	FU VIII																3,000.00	3,000.00		
	FU IX																6,000.00	6,000.00		
	FU X																3,000.00	3,000.00		
	FU XI																3,000.00	3,000.00		
	FU XII																3,000.00	3,000.00		
	FU CRG																3,000.00	3,000.00		
d.2 Motorcycle	OED															GoP	5,000.00	5,000.00		
	FU																8,000.00	8,000.00		
	FU II																2,000.00	2,000.00		
	FU IV																2,000.00	2,000.00		
	FU VI																2,000.00	2,000.00		
	FU XI																2,000.00	2,000.00		
FU XII	2,000.00	2,000.00																		

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<b>PRINTING AND PUBLICATION EXPENSES</b>																				
	<b>a. Tarpaulin</b>	FAD	SH Sec. 52	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	12,000.00	12,000.00		
		FU I															4,320.00	4,320.00		
		FU II															1,600.00	1,600.00		
		FU III															6,000.00	6,000.00		
		FU IV															7,200.00	7,200.00		
		FU V															4,800.00	4,800.00		
		FU VII															3,000.00	3,000.00		
		FU VIII															3,000.00	3,000.00		
		FU IX															1,200.00	1,200.00		
		FU XI															5,000.00	5,000.00		
		FU XII															3,000.00	3,000.00		
		FU CRG															400.00	400.00		
		<b>b. ASD Manual</b>															PMID	SH Sec. 52	n/a	As needed
	<b>c. Blue Book</b>	FRD	SH Sec. 52	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	100,000.00	100,000.00	charge against the proceeds of its previous sales.	
	<b>d. Green Book</b>	PRD	SH Sec. 52	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	150,000.00	150,000.00	charge against the proceeds of its previous sales.	
<b>RESEARCH, EXPLORATION AND DEVELOPMENT EXPENSES</b>																				
<b>a. Area-Based Management Action Plan for Manila Bay System</b>																				
	a.1 Collaborative area assesment (Bulacan, Pampanga, Laguna, Cavite, Rizal, Bulacan, NCR)															GoP				
	a.1.1 Communication Expenses	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	1,000.00	1,000.00		
	a.1.2 Representation Expenses	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	19,250.00	19,250.00		
	a.1.3 Fuel Expenses	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	6,300.00	6,300.00		
	a.1.4 Tool Fees	FRD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	3,500.00	3,500.00			
	a.2 Water sampling in the identified major farm lands																			
	a.2.1 Communication Expenses	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,000.00	2,000.00		
	a.2.2 Supplies and Materials	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	10,000.00	10,000.00		
	a.2.3 Fuel Expenses	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	6,300.00	6,300.00		
	a.2.4 Tool Fees	FRD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	3,500.00	3,500.00			
	a.3 Chemical analysis of fertilizer and pesticide contents of samples collected (NO <sub>3</sub> -N, NH <sub>4</sub> -total P <sub>2</sub> O <sub>5</sub> , Zn, Ni, Cr, Cu, Pb, Organophosphates and organochlorine)	FRD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	286,080.00	286,080.00		

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				Pre-Proc Conference	Ads/Post of ITB or RFQ	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover		Total	MOOE	CO	
	a.4 Printing Services (Booklet)	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	70,000.00	70,000.00		
	a.5 Area coordination with LGU																			
	a.5.1 Communication Expenses	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	4,000.00	4,000.00		
	a.5.2 Supplies and Materials	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,000.00	2,000.00		
	a.5.3 Fuel Expenses	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	7,200.00	7,200.00		
	a.5.4 Tool Fees	FRD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	4,000.00	4,000.00		
	a.5.5 Representation Expenses	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	12,000.00	12,000.00		
	a.6 Meetings/ trainings of Farmers Group about Rapid Composting, Judicious Use of F/P, nutrient stewardship																			
	a.6.1 Communication Expenses	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,000.00	2,000.00		
	a.6.2 Supplies and Materials	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	2,000.00	2,000.00		
	a.6.3 Fuel Expenses	FRD	SVP Sec. 53.9	n/a	As needed	n/a	n/a	As needed	As needed	n/a	As needed	As needed	As needed	As needed	As needed	GoP	3,600.00	3,600.00		
	a.6.4 Tool Fees	FRD	AA Sec. 53.5	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	GoP	2,000.00	2,000.00		
	<b>RENT/ LEASE EXPENSES</b>																			
	<b>a. Buildings and Structures</b>																			
	a.1 Lease of Office Space	RFO II	NP Sec. 53.10	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	1st week of Jan	n/a	3rd week of Jan	3rd week of Jan	GoP	86,000.00	86,000.00		
		RFO IX															72,000.00	72,000.00		
		RFO X															216,000.00	216,000.00		
	<b>b. Equipment</b>																			
	b.1 Photocopier expenses	FAD	SVP Sec. 53.9	n/a	4th week of Jan	n/a	n/a	1st week of Feb	1st week of Feb	n/a	2nd week of Feb	3rd week of Feb	n/a	4th week of Feb	4th week of Feb	GoP	109,000.00	109,000.00		
		OED															108,000.00	108,000.00		
	<b>SUBSCRIPTION EXPENSES</b>																			
	a. Newspaper Subscription	PMID	SVP Sec. 53.9	n/a	3rd week of Jan	n/a	n/a	4th week of Jan	4th week of Jan	n/a	1st week of Feb	1st week of Feb	1st week of Feb	2nd week of Feb	2nd week of Feb	GoP	44,000.00	44,000.00		
																<b>Total (Php)</b>	<b>18,898,992.27</b>	<b>19,295,392.27</b>	<b>396,400.00</b>	



**ANNUAL PROCUREMENT PLAN FY 2015**  
**Fertilizer and Pesticide Authority**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of ITB or RFQ	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE	

DEFINITION

- 1. PROGRAM (BESF)**– A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.
- 2. PROJECT (BESF)**– Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
- 3. PMO/End User** - Unit as proponent of program or project
- 4. Mode of Procurement** - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
- 5. Schedule for Each Procurement Activity** - Major procurement activities (pre-procurement conference; advertising/posting; pre-bid conference; eligibility screening; submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.
- 6. Source of Funds** - Whether GoP, Foreign Assisted or Special Purpose Fund
- 7. Estimated Budget** - Agency approved estimate of project/program costs
- 8. Remarks** - brief description of program or project

Prepared by:

  
**JANE G. APOSTOL**  
 BAC Secretariat

Certified Fund Available:

  
**MARIA THERESA B. OLIVEROS**  
 Administrative Officer

Recommending Approval:

  
**JULIETA B. LANSANGAN**  
 Chair, Bids and Awards Committee

Approved:

  
**NORLITO R. GICANA, CESO III**  
 Executive Director