



**REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
FERTILIZER AND PESTICIDE AUTHORITY**

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FPA-LSD-F2

PESTICIDE REQUEST FOR ANALYSIS FORM

CUSTOMER INFORMATION

Kindly provide complete information and please write legibly.

Customer (Company/Name)	
Address	
Contact No.	
E-mail Address	

Purpose of Analysis

- Registration
 Monitoring
 Others (pls. specify):

Turnaround Time

- Regular
 Rush

Mode of Receipt

- Walk-in
 Courier

Method Type

- FPA Method
 Customer's Method
 Others, pls. specify:

Laboratory Analysis Fee

Total Amount (Php):
O.R. No.:
Date:

SAMPLE INFORMATION

Item No.	Sample Code (PRD)	Laboratory Code (LSD)	Sample Name/Type	Physical Description	Comments/Remarks
1					
2					
3					

Note: Please identify storage and environmental conditions of the items in the comments/remarks section, if necessary.

Please tick the box of desired analysis.

Individual Tests

CHEMICAL ANALYSIS

- GC Analysis, pls. specify active ingredient (P 3,360.00):

- HPLC Analysis, pls. specify active ingredient (P 3,130.00):

- Impurities Determination (GC-MS) (P 4,550.00)
 Dithiocarbamate (P 2,400.00)
 Others, pls. specify:

PHYSICO-CHEMICAL ANALYSIS

- Boiling Point (P 700.00)
 Bulk Density (P 300.00)
 Flash Point (P 600.00)
 Melting Point (P 700.00)
 Moisture Content (P 240.00)
 pH (P 320.00)
 Specific Gravity (P 550.00)

Uncertainty of measurement to be included in the laboratory test report? Yes No

TERMS AND CONDITIONS:

Sample Receipt: All samples received in the Laboratory Services Division (LSD) shall be delivered prepaid except for samples from monitoring activities. All samples submitted for analysis shall be accompanied with a request for analysis form and reference standard material of the active ingredient. In cases where samples deviate from specified conditions, LSD shall notify the customer and asked the customer for further instructions. Such deviations will be reflected in the laboratory test report.

Customer’s method: If the customer requests to use their own method for the analysis, the LSD shall be informed prior to the acceptance of the sample. The customer shall provide LSD a copy of the method; however, the acceptance of sample is still subject to the availability of equipment and laboratory chemicals. The LSD may opt to modify this method to verify its fitness for their intended use and may use method validation/ verification parameters that are different from customer’s requirement. In this case, the LSD shall notify the customer and asked their approval. Once the method is validated/ verified, the LSD must be given full consent by the customer to use the said method in the performance of regulatory activities and functions of FPA.

Fees: The schedule of laboratory fees and charges is based on the released FPA Administrative Order No. 01 s. 2011, Administrative Order No. 19 s. 2012 and Administrative Order No. 01 s. 2015.

Turnaround time: Standard turnaround time for release of laboratory test reports is within twenty (20) working days and five (5) working days for regular samples and rush samples,

For Customer only:

- I agree with all the stipulated terms and conditions above.**
- I do not agree with all the stipulated terms and conditions above.**
If not, please cite reason(s): _____

respectively. Five (5) days will be added to the turnaround time for every additional five (5) samples for a single transaction (max. of 5 samples) per customer. For sample with more than five (5) test parameters, additional five (5) days will be added to the turnaround time.

Rush Service: Fast-track analysis shall incur a 100% surcharge.

Delivery of Service: LSD guarantees that all work shall be done in accordance with the generally-accepted methods and practices.

Measurement Uncertainty: The measurement uncertainty range is automatically reported if the sample was endorsed by PRD. For walk-in customers of LSD, such will be reflected upon the request of the said customer.

Return of Sample: All pesticide samples shall be returned to the customer upon release of the laboratory test report. Sample not retrieved after a month the test report was released will be disposed by FPA.

Confidentiality: All laboratory data and test reports shall remain confidential between FPA and the customer. No information shall be released to others without written consent from the customer and approval from FPA. Likewise, FPA respects the customer’s privacy and keeps personal information as confidential unless FPA is required by law or upon written consent from the customer for disclosure.

Relinquished by: <i>(Customer)</i>	Date:	Received by <i>(PRD staff only)</i> :	Date:
	Time:		Time:
Relinquished by <i>(PRD staff only)</i> :	Date:	Received in Lab <i>(LSD staff only)</i> :	Date:
	Time:		Time: