



REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF AGRICULTURE  
**FERTILIZER AND PESTICIDE AUTHORITY**

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29 October 2018  
 Office Order No. 18  
 Series of 2018

FOCU  
 Date Received: 10/29/18  
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**SUBJECT : DESIGNATED SIGNATORY FOR OBLIGATION REQUEST AND STATUS (ORS) DIBURSEMENT VOUCHER (DV) AND THE LIST OF DUE AND DEMANDABLE ACCOUNTS PAYABLE-ADVICE TO DEBIT ACCOUNT (LDDAP-ADA) ABOVE P500T TO P5M AND P500T AND BELOW**

Pursuant to the Department of Agriculture (DA) General Memorandum Order No. 3, series of 2016, FPA Office Order No. 17, series of 2018 and in compliance with the government accounting and auditing rules and regulations, the following are hereby designated as signatories effective immediately:

**A. OBLIGATION REQUEST AND STATUS (ORS)**

AMOUNT INVOLVED	BOX A	BOX B
Above P500T to P5M	Ms. Elizabeth T. Ramiro, Special Assistant for Special Concern	Budget/ Section Head
P500T and below	Division Chief Concerned; Ms. Elizabeth T. Ramiro, Special Assistant for Special Concern (FAD); Ms. Suzettie M. Alcaide, National Field Office Coordinator (FU)	

**B. DISBURSEMENT VOUCHER**

AMOUNT INVOLVED	BOX A	BOX C	BOX D
Above P500T to P5M	Ms. Elizabeth T. Ramiro, Special Assistant for Special Concern	Chief Accounting Section	Ms. Elizabeth T. Ramiro, Special Assistant for Special Concern
P500T and below	Division Chief Concerned; Ms. Elizabeth T. Ramiro, Special Assistant for Special Concern (FAD); Ms. Suzettie M. Alcaide, National Field Office Coordinator (FU)		

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**C. LIST OF DUE AND DEMANDABLE ACCOUNTS PAYABLE-ADVICE TO DEBIT ACCOUNT (LDDAP-ADA)**

AMOUNT INVOLVED	LDDAP		ADA	
	CERTIFIED CORRECT	APPROVED	CERTIFIED CORRECT	APPROVED
Above P500T to P5M	Chief Accounting Section	Ms. Elizabeth T. Ramiro, Special Assistant for Special Concern	Cashier Unit Head	Ms. Elizabeth T. Ramiro, Special Assistant for Special Concern
P500T and below				

**GENERAL PROVISION**

It is understood that in the absence of the herein officials, the next higher authority available shall exercise the delegated authority and that dispositive actions not covered herein are understood as reserved for action by the Department Secretary.

  
**WILFREDO C. ROLDAN**  
 Executive Director III