



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT
FERTILIZER AND PESTICIDE AUTHORITY

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February 27, 2018

MEMORANDUM CIRCULAR NO. 10
Series of 2018

TO : ALL DEALERS/DEALER-REPACKERS
MANGO FLOWER INDUCER CONTRACTORS
FERTILIZER REGULATIONS DIVISION
PESTICIDE REGULATIONS DIVISION
FPA REGIONAL AND PROVINCIAL OFFICES/FIELD UNITS

FROM : WILFREDO C. ROLDAN
Executive Director

SUBJECT : DELEGATION TO FPA FIELD UNITS THE FILING AND PROCESSING OF APPLICATIONS FOR LICENSE TO OPERATE AS DEALER-REPACKER, MANGO FLOWER INDUCER CONTRACTOR, AREA DISTRIBUTOR AND WAREHOUSE REGISTRATION, APPLICABLE FEES AND CODING OF LICENSE AND REGISTRATION NUMBERS

In order to enhance the FPA regulation and its services on fertilizer and pesticide licensing of dealer, dealer-repacker, mango flower inducer contractor, area distributor and warehouse registration, the following directives are hereby issued:

1. Delegation to FPA field units the filing and processing of applications for the above mentioned licenses and warehouse registration both for fertilizer and pesticide, and mango flower inducer contractor.
2. All dealers shall be classified as dealer-repacker, therefore, issuing them the license to operate as Dealer-Repacker and they must be member of the Dealer Association. Dealer - Repacker classification shall be based on the product handled regardless whether they will sell fertilizer or pesticide alone or both fertilizer and pesticide. The license that shall be issued will automatically be dealer-repacker.
3. Mango Flower Inducer Contractor must be member of Mango Flower Inducer Contractor Association.
4. The corresponding fee to be collected are as follows:

ACTIVITY/APPLICATION	FEE
Dealer- Repacker	P 4,800.00
Mango Flower Inducer Contractor	P 800.00
Warehouse	P 2,400.00
Area Distributor	Based on the subscribed capitalization and earnings Below 1Million =P 2,000.00 1 Million - <3 Million =P 3,600.00 3 Million - <5 Million =P 5,400.00 5 Million and above = P 8,400.00

5. Coding per activity for the license and registration number shall be as follows:

Dealer-Repacker	Region-Province - DR -00001
Mango Flower Inducer Contractor	Region-Province - MC - 00001
Area Distributor	Region-Province- AD- 00001
Warehouse	Region- Province- W-00001

6. Coding for the designated region and province is attached as Annex 1 (License and Registration Coding System per region and provinces).
7. All applications and complete documentary requirements for Dealer-Repacker, Mango Flower Inducer Contractor, Area Distributor, and Warehouse Registration shall be filed by the applicant in the FPA Field Unit for payment, processing and issuance of license or warehouse registration certificate.
8. The Official Receipt (OR) Number, date & amount paid shall be placed at the leftmost side of the certificate.
9. The name and signature of FPA Regional Officer shall be placed at the left beside the name of the Executive Director. Theme Font is Calibri and font size is 14.
10. The Executive Director or his designated Officer-In-Charge is the signatory of the approved license and warehouse registration.
11. All the approved and signed licenses and certificates shall be mailed to the FPA regional office concerned.

This circular shall take effect on March 16, 2018 and shall supersede all other issuances inconsistent herewith.

For information and strict compliance.


WILFREDO C. ROLDAN
Executive Director