



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT
FERTILIZER AND PESTICIDE AUTHORITY

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MEMORANDUM CIRCULAR

No. 26
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TO : ALL FERTILIZER STAKEHOLDERS
FERTILIZER HANDLERS
FERTILIZER PRODUCT REGISTRANTS
FERTILIZER REGULATIONS DIVISION
THIS OFFICE

SUBJECT : REITERATION OF THE SUBMISSION OF ADMINISTRATIVE AND
TECHNICAL REQUIREMENTS FOR PRODUCT REGISTRATION

In the interest of the service and in line with FPA's implementation of *ISO 9001:2015 Quality Management System (QMS)*, we would like to reiterate that the administrative and technical requirements for all types of fertilizers shall be based on the existing Fertilizer Regulatory Policies and Implementing Guidelines as of 2013 (Bluebook). The lists of the above-mentioned requirements for specific type of fertilizer product are shown in section 2.2.3 pages 12 to 20 and Table 2.1 items number 1.0-6.0 herein attached.

Further, for Third Party Authorization (TPA) the requirements are: (1) Application form duly accomplished and notarized (2) TPA letter duly notarized with exact date of expiration and (c) Proposed label. The requirement for sample for confirmatory analysis by an FPA accredited laboratory shall no longer be required however, the registrant for the TPA shall provide a copy of the laboratory analysis from the original/primary registrant.

This circular shall take effect upon signing and shall supersede all other issuances inconsistent herewith.


WILFREDO C. ROLDAN
Executive Director

Table 2.1 Requirements For Fertilizer Product Registration

DATA REQUIRED	TYPE OF FERTILIZER							
	Traditional	Inorganic New Grade/ Specialty/ Controlled Release	Bulk- Blended Compound ^a	Organic/ Compost	Organic Biofertilizer Microbial Inoculants/ GMOs ^b	Soil Conditioner	Plant Growth Promoter	Raw Materials
1.0 General Information								
1.1 Name/address of applicant	✓	✓	✓	✓	✓	✓	✓	✓
1.2 Brand name	✓	✓	✓	✓	✓	✓	✓	✓
1.3 Guaranteed/declared composition	✓	✓	✓	✓	✓	✓	✓	✓
1.4 Certificate of guaranteed analysis from the supplier. Local analysis from FPA recognized laboratory ^c	✓	✓	✓	✓	✓	✓	✓	✓
1.5 Name of supplier and country of origin (imported products)	✓	✓	✓	✓	✓	✓	✓	✓
1.6 Size/type of packaging	✓	✓	✓	✓	✓	✓	✓	✓
1.7 Description of manufacturing/production process	✓	✓	✓	✓	✓	✓	✓	✓
1.8 Source and kind of raw materials	✓	✓	✓	✓	✓	✓	✓	✓
1.9 Material Safety Data Sheet (imported products)	✓	✓	✓	✓	✓	✓	✓	✓
2.0 Sample of the Product								
2.1 Weight of sample Organic: 500 g-1 kg, Inorganic: 250 -500 g, Liquid: 250 mL-1L, Microbial Inoculants: 2 samples of 200g or 200 mL	✓	✓	✓	✓	✓	✓	✓	✓
2.2 Method of analysis	✓	✓	✓	✓	✓	✓	✓	✓
2.3 Test of pathogens	X	X	X	✓	✓	X	X	X
2.4 Test for heavy metals	✓	✓	✓	✓	X	✓	X	✓
2.5 Test for weed seeds	X	X	X	✓	X	X	X	X
3.0 Label ^d								
3.1 Liquid and foliar fertilizer	✓	✓	✓	X	X	X	✓	✓
3.2 Organic and other solid fertilizers/soil conditioner	✓	✓	✓	✓	✓	✓	✓	✓
4.0 Brochure	X	✓	✓	✓	✓	✓	✓	X
5.0 Bioefficacy data (with endorsement from FPA Field Officers)	X	✓	X	✓	✓	✓	✓	X
6.0 Inspection of the fertilizer manufacturing plant	X	✓	✓	✓	✓	✓	✓	X

GMOs = Genetically Modified Organisms

a - If it is bulk-blended using traditional inorganic fertilizer, bioefficacy test data are not needed for registration X - not needed
 b - Genetically Modified Organisms c - If submitting a Certificate of Analysis which was done abroad, this should be certified/authenticated by Philippine Embassy in that country