



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT
FERTILIZER AND PESTICIDE AUTHORITY
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MEMORANDUM CIRCULAR

No. 18
Series of 2018

TO : **ALL CONCERNED**
ALL FERTILIZER HANDLERS (NEW/RENEWAL)
FPA REGIONAL AND PROVINCIAL OFFICES
FERTILIZER REGULATIONS DIVISION
THIS OFFICE

SUBJECT : **EXEMPTION FROM SUBMISSION OF MAYOR'S PERMIT OF APPLICANTS (new/renewal) FOR LICENSE TO OPERATE AS FERTILIZER HANDLER WHO ARE REGISTERED WITH THE SECURITIES AND EXCHANGE COMMISSION (SEC) AND COOPERATIVE DEVELOPMENT AUTHORITY**

The Fertilizer Regulations Division as one of the technical regulatory divisions of the Fertilizer and Pesticide Authority is committed to continually improve its quality management system, enhance its services and comply with all the rules and regulations for the satisfaction of the stakeholders.

The Fertilizer Regulatory Policies and Implementing Guidelines (Bluebook), 2013 on page 73, Chapter 3.4. a. 2. stipulates that only the single proprietors are required to submit the Mayor's Permit. The copy of the Mayor's Permit is not required for corporation/partnership with SEC registration and for the cooperative registered with the Cooperative Development Authority. It is also indicated in Table 3.1. "*Licensing requirements for fertilizer handlers and validity of license*" page 76 of the Bluebook that only single proprietorship requires the Mayor's Permit.

Thus, all applicants (new or renewal) for license to operate as fertilizer handlers who are registered with the Securities and Exchange Commission (SEC) and the Cooperative Development Authority (CDA) are exempted from submission of Mayor's Permit. The applicants (new/renewal) for license to operate as fertilizer handler with single proprietorship shall be required to submit the Mayor's Permit from the area of operation.

This circular shall take effect upon signing and shall supersede all other memorandum inconsistent herewith.

For the information and compliance of all concerned.


WILFREDO C. ROLDAN
Executive Director