



Republic of the Philippines
Department of Agriculture
Fertilizer and Pesticide Authority
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March 22, 2021

Office Order
No. 0
Series of 2021

**SUBJECT : RECONSTITUTION OF THE BIDS AND AWARDS COMMITTEE (BAC)
FOR PROCUREMENT PROJECTS OF FY 2021**

In the interest of the service, the Bids and Awards Committee (BAC) for FY 2021 is hereby reconstituted as follows:

Chairperson:	Ms. Romirose B. Padin	- Officer-In-Charge, DED for Pesticide
Vice-Chair:	Ms. Julieta B. Lansangan	- Chief Agriculturist, FRD
Members:		
	Ms. Jerolet C. Sahagun	- Chemist V, LSD
	Ms. Digna M. de Leon	- Planning Officer V, PMID
	Ms. Bella Fe D. Carmona	- Officer-In-Charge, PRD
	Ms. Madonna Bella C. Flavier	- Administrative Officer IV, FAD
	Ms. Suzettie M. Alcaide	- Supervising Agriculturist, FOCU

As such, the following are the duties and responsibilities of the FPA-BAC:

- 1) advertise and/or post the invitation to bid/ request for expressions of interest;
- 2) conduct pre-procurement and pre-bid conferences;
- 3) determine the eligibility of prospective bidders;
- 4) receive and open bids;
- 5) conduct the evaluation of bids;
- 6) undertake post-qualification proceedings;
- 7) resolve requests for reconsideration;
- 8) recommend award of contracts to the Head of the Procuring Entity (HoPE) or his duly authorized representative;
- 9) recommend the imposition of sanctions in accordance with Rule XXIII;
- 10) recommend to the HoPE the use of Alternative Methods of Procurement as provided in Rule XVI hereof;
- 11) conduct any of the Alternative Methods of Procurement;
- 12) conduct periodic assessment of the procurement processes and procedures to streamline procurement activities pursuant to Section 3(c) of 2016 Revised IRR; and
- 13) perform such other related functions as may be necessary, including the creation of a Technical Working Group (TWG).

In the performance of the duties stated above, the BAC is authorized to collect honoraria for successfully completed procurement projects following the Department of Budget and Management (DBM) Budget Circular Nos. 2007-3 and 2004-5A.

This Order shall take effect on March 22, 2021 and is valid unless otherwise revoked.


WILFREDO C. ROLDAN
Executive Director

A food-secure Philippines
with prosperous farmers and fisherfolk

