



Republic of the Philippines
Department of Agriculture
Fertilizer and Pesticide Authority
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5 November 2020

MEMORANDUM CIRCULAR

No: 20

**TO : ALL STAKEHOLDERS
REGIONAL OFFICERS
PROVINCIAL OFFICERS
THIS OFFICE**

FROM : THE EXECUTIVE DIRECTOR

**SUBJECT : SUSPENSION OF NOTARIZATION REQUIREMENT FOR
DOCUMENTS SUBMITTED**

In the interest of service, the Fertilizer and Pesticide Authority (FPA) will adhere to the suggested measure of Advisory No. 1 of the Anti-Red Tape Authority issued on 25 March 2020, entitled "**Advisory for the Adoption of Fast-Track Measures During the Covid-19 State of Calamity**", suspending the notarization requirement for documents submitted, unless required by law.

FPA will now accept signed and unnotarized copies of documents and application forms subject to the following exceptions:

- A. Fertilizer Regulations Division
 - 1. TPA Agreement
 - 2. Board Resolution Affidavit
 - 3. Sworn Statement in Case of Amendment of Regulatory Document
 - 4. Certificate of Capitalization

- B. Pesticide Regulations Division
 - 1. TPA Agreement

This Memorandum Circular shall take effect immediately and shall remain valid until revoked, suspended, or until the lifting of the State of National Calamity.

For information and guidance.


WILFREDO C. ROLDAN
Executive Director

A food-secure Philippines
with prosperous farmers and fisherfolk

