



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
FERTILIZER AND PESTICIDE AUTHORITY

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Office Order No. 013
Series of 2019

**SUBJECT : CREATION OF THE APPRAISAL AND DISPOSAL COMMITTEE
OF THE FERTILIZER AND PESTICIDE AUTHORITY (FPA)**

In the interest of the service and to provide check and balance in the appraisal, disposal of unserviceable properties and equipment of the FPA, the following personnel are hereby designated as members of the Appraisal and Disposal Committee:

Chairman	: Mr. ERIC C. DIVINAGRACIA	- Deputy Director for Pesticide
Vice Chairman	: Ms. ELIZABETH T. RAMIRO	- Chief Administrative Officer
Members	: Ms. ALMA G. ESCASURA Ms. AUREA V. CAGAYAT Ms. MADONNA BELLA C. FLAVIER Ms. AMELIA P. URQUIA	-Administrative Officer V -Administrative Officer IV -Administrative Officer IV -Administrative Officer III
Secretariat	: Ms. JORELYN D. MENDOZA Ms. RACHELLE D. ALMOITE	-Administrative Officer II Administrative Assistant III

The Appraisal and Disposal Committee shall have the following responsibilities:

1. Inspect and prepare the inventory report of the unserviceable properties and equipment (IIRUP) for disposal;
2. Secure a valuation/assessment of the properties and equipment for disposal from independent appraisers;
3. Submit the IIRUP and the copy of valuation/assessment of the properties and equipment from independent appraisers for COA for final appraisal;
4. Based on the COA final appraisal, make a recommendation to the Executive Director; and
5. Execute the disposal of the unserviceable properties and equipment.

This order shall take effect immediately and supersede previous orders inconsistent herewith and shall remain enforce unless otherwise revoked in writing.


WILFREDO C. ROLDAN
Executive Director III