



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
FERTILIZER AND PESTICIDE AUTHORITY
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MEMORANDUM CIRCULAR

NO. 011

Series of 2019

**SUBJECT: UPDATED GUIDELINES IN THE TRAINING AND ACCREDITATION OF
FERTILIZER AND PESTICIDE SAFETY DISPENSERS**

I. SCOPE, PURPOSE AND APPLICATION

Anchored on FPA's mandate to educate the agricultural sector in the use of fertilizer, pesticide and other agricultural chemicals, the purpose of these Guidelines is to provide the updated parameters for the training and accreditation of safety dispensers. These guidelines shall amend Memorandum Circular No. 2, series of 2001 as amended by Memorandum Circular No. 2, series of 20016.

The training program is designed to update and upgrade the technical knowledge of safety dispensers of fertilizer and pesticide products.

This Circular shall cover persons obtaining accreditation from the FPA as safety dispensers which are composed of:

- proprietors or employees of licensed dealers;
- Individual business operator (IBO) who do not have a permanent store/structure licensed by the FPA and is authorized to dispense registered fertilizer and/or pesticide products which are carried/owned by a licensed handler; and

Once accredited, the person shall be called "Accredited Safety Dispenser (ASD)".

II. DEFINITION OF TERMS

1. *Accreditation* - authorization, manifested in accreditation card, accorded to individuals who have attended a training course and complied with all the requirements.
2. *Handler* - FPA licensed exporter, importer, indentor, processor, manufacturer, formulator, distributor, dealer or repacker of fertilizer products.
3. *Individual Business Operator (IBO)* - a person in the networking or multi-level marketing scheme.

III. RESPONSIBILITIES OF ASD

1. The ASD shall advise buyers/end-users on the safe use, handling and storage of fertilizer and pesticide products at the store or during business operation, in the case of IBO;
2. The ASD is required to be personally present at the store during business hours;
3. The ASD shall keep records of sale and disposition of fertilizer/pesticide products and the same shall be available for inspection by FPA; and
4. The ASD shall ensure that only FPA-registered fertilizer and pesticide products are to be dispensed.

IV. GUIDELINES

A. Training

1. The attendees should have the following qualifications:
 - At least 18 years of age.
 - At least high school graduate.
2. The duration of the training is two (2) days;
3. A 50-item pretest and posttest shall be administered to determine the progress of learning and the effectiveness of the training; and
4. Certificate of Attendance shall be issued to those individuals who completed the ASD Training Course

B. Accreditation

1. Holders of Accredited Pesticide Dispenser (APD) and Accredited Professional Pesticide Adviser (APPA) cards are required to attend the ASD training course before an ASD card can be issued.
2. Requirements:
 - NEW applicant
 - a. Accomplished application with 1 x 1 latest picture (white background)
 - b. Certificate of attendance to ASD training
 - RENEWAL
 - a. Accomplished application with 1 x 1 latest picture (white background)

V. VALIDITY AND FEE

An ASD accreditation card shall be issued by the FPA after evaluation and compliance with the requirements.

The accreditation fee is ₱600 with a validity of three (3) years from the date of its issuance. No surcharges shall be imposed on the late renewal.

VI. PENALTIES

Administrative sanctions shall be imposed against violators of this Circular, which include suspension of accreditation, as the case maybe, and other sanctions and penalty the FPA is empowered under its charter without prejudice to the filing of criminal case under the penal provision of Presidential Decree No. 1144.

VII. REPEALING CLAUSE

Pertinent provisions under FPA Pesticide and Fertilizer Regulatory Policies and Implementing Guidelines (2nd Edition, Dec. 2001 and 1st Edition, 2013, respectively), other issuances and existing rules inconsistent with this Circular are hereby amended, modified and repealed accordingly.

VIII. SEPARABILITY CLAUSE

In case any provision of this Circular is declared invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be in any way affected or impaired thereby.

IX. EFFECTIVITY

This Circular shall take effect immediately.

APPROVED:


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Executive Director