



Republic of the Philippines
Department of Agriculture
Fertilizer and Pesticide Authority
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January 8, 2021

Solicitation No.: **RFQ2021-01-02**

REQUEST FOR QUOTATION

The Fertilizer and Pesticide Authority, through its Bids and Awards Committee (BAC), invites interested parties for the:

Supply and Delivery of Purified Drinking Water for FY 2021

Approved Budget for the Contract (ABC): **PhP 96,000.00**

Service Provider Obligations:

The service provider shall:

- a) ensure to deliver clean and safe drinking water to the FPA Central Office.
- b) deliver a total of 2,400 bottles of drinking water, with 5 gallon capacity, for eleven (11) months. Delivery must be done twice a week, or as may be required by FPA. The service provider may be notified by FPA ahead of time when additional drinking water is needed.
- c) provide FPA with free use of six (6) units of hot and cold water dispensers.
- d) conduct monthly preventive cleaning and maintenance of the water dispensers and replace them whenever they become defective without additional cost to the FPA.
- e) immediately provide free technical support services in cases of water dispenser unit breakdown or malfunction.
- f) furnish quarterly the FPA with certified true copies of the laboratory test report following the Department of Health standards for drinking water.

Terms and Conditions:

1. Quotations received in excess of the ABC shall be automatically rejected during its opening.
2. The service provider must submit their duly accomplished and signed Price Quotation, together with valid **PhilGEPS Registry Number, Mayor's Permit, Annual Business Tax Return and Omnibus Sworn Statement** to the FPA-BAC. Submission sent on at the BAC official email, fpa.bac@gmail.com, will also be accepted if received prior to the deadline.
3. All quotations must be submitted to the FPA-BAC Secretariat through **Mr. Angelo S. Bugarin** and Ms. Mirasol O. Bacarisas. Deadline of submission of quotations is on **January 14, 2021, 5:00 p.m.**
4. All quoted items must be VAT inclusive.

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5. Interested service providers may obtain further information from the BAC Secretariat at the above address or at **(02) 8920-8573**, **(02) 8920-8449** during office hours (8:00 am – 5:00 pm) or through electronic mail at this address: fpa.bac@gmail.com.
6. The service provider must preferably have a Landbank Account relative to the adoption of checkless payment or Direct Payment Scheme. In case other commercial bank account will be used, it will be subjected to the corresponding charges debited from payment transaction.
7. FPA-BAC reserves the right to accept or reject any quotation, annul the procurement process, and reject all quotations at any time prior to the Award of Purchase Order without hereby incurring any liability to the affected service providers.

(Sgd.) ROMIROSE B. PADIN
BAC Chairperson

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