



Republic of the Philippines
Department of Agriculture
BUREAU OF AGRICULTURAL AND FISHERIES ENGINEERING (BAFE)
Diliman, Quezon City
Tel. No. (02) 294-6452 Fax No. (02) 941-8151
Email Add: oed.bafe@gmail.com

June 27, 2017

WILFREDO C. ROLDAN

Executive Director
Fertilizer and Pesticide Authority
BAI Compound, Visayas Ave., Diliman, Quezon City

Dear **Director Roldan**:


With reference to the Department Circular No. 05 Series of 2017 also known as the "National Guidelines on Testing and Evaluation of Agricultural and Fisheries Machinery", please be informed that the Bureau of Agricultural and Fisheries Engineering (BAFE) is now accepting applications for accreditation of Test Engineers.

Interested Agricultural and Biosystems Engineers (ABEs) may submit the duly accomplished application form (copy attached) along with the other requirements to the BAFE Secretariat at the Department of Agriculture, 4th Floor, Elliptical Road, Diliman, Quezon City. Applicants who met the minimum requirements set in the Guidelines will be notified on the schedule of the examination. An examination fee of Php250.00 will be collected by AMTEC during the examination day. Further, the examination for the accreditation of Test Engineers will be composed of written and practical test. Please note also that the testing and evaluation examination will be on a "first come, first serve" basis to give ample time to the Secretariat to validate the documents submitted.

For inquiries, your staff may contact Engr. Jessa Rica C. Pandiño at our email address: tcaac.bafe@gmail.com or through telefax at (02) 294-6452 or 941-8151.

For your guidance and information.

Very truly yours,


ENGR. CRISTY CECILIA P. POLIDO
Interim Director, BAFE



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ELIGIBILITY REQUIREMENTS

- Registered ABE with valid Professional Regulation Commission (PRC) Identification Card (ID).
- Has relevant training/experience in testing and evaluation of agricultural and fisheries machinery;
- Is able to communicate effectively in English, both written and oral;
- Willing to undergo all screening requirements and accreditation course for Test Engineers to be conducted by BAFE, UPLB-AMTEC and PSAE; and
- Knowledgeable with the PNS / PAES.

DOCUMENTARY REQUIREMENTS

- Valid Professional Regulation Commission (PRC) Identification Card as Agricultural and Biosystems Engineer
- Certificate of Trainings and/or proof of professional experience relative to testing and evaluation.

**ANNEX B
APPLICATION FORM FOR TEST ENGINEERS**

DA BAFE Form No. 1 Series of 2017



Republic of the Philippines
Department of Agriculture
Bureau of Agricultural and Fisheries Engineering
Elliptical Road, Diliman, Quezon City
Telefax: (02) 941-8151 Email: oed.bafe@gmail.com
**ACCREDITATION OF TEST ENGINEERS
APPLICATION FORM**

APPLICATION NO. - 		ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size) Computer generated or xerox copy of picture is not acceptable	RIGHT THUMBMARK EXAMINATION SCORE
To be filled out by the processing officer			
TYPE OF APPLICATION <input type="checkbox"/> New <input type="checkbox"/> Renewal			
DATE OF APPLICATION : _____ DATE OF EXAMINATION : _____			
PERSONAL INFORMATION			
NAME (SURNAME, FIRST NAME, MIDDLE NAME)			
PRC LICENSE NUMBER		VALID UNTIL	
HOME ADDRESS (NO. & STREET, BARANGAY, TOWN/CITY, PROVINCE)			
NATIONALITY		BIRTHDAY (DD/MM/YYYY)	CIVIL STATUS
OFFICE ADDRESS (NO. & STREET, BARANGAY, TOWN/CITY, PROVINCE)			
POSITION	EMPLOYEE ID NUMBER		NO. OF YEARS IN SERVICE
HOME TEL. NO.	MOBILE NO.		
OFFICE TEL. NO.	EMAIL ADDRESS		
EDUCATIONAL BACKGROUND			
LEVEL		NAME OF SCHOOL	YEAR GRADUATED
College / University			
Masteral / Graduate Studies			
WORK EXPERIENCE			
INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full)
From	To		
			STATUS OF APPOINTMENT

**ANNEX B
APPLICATION FORM FOR TEST ENGINEERS
TERMS AND CONDITIONS**

1. The applicant shall personally deliver the filled and signed application form together with the required attachments at the office of the Bureau of Agricultural and Fisheries Engineering (BAFE) located at Elliptical Rd., Diliman, Quezon City.
2. Photocopy and original copy of the following required documents/attachments must be submitted together with the Application Form:
 - a. Official Receipt of payment of application fee
 - b. Valid Professional Regulation Commission (PRC) Identification Card as Agricultural and Biosystems Engineer
 - c. Two (2) passport size recent photographs (one to be pasted in the Application Form and the other is for Notice of Examination Schedule)
 - d. Certificate of trainings
 - e. Certificate of employment
3. Applicants shall obtain the Notice of Examination Schedule from the BAFE Office where the application was filed within, one (1) week before the scheduled examination. The notice shall confirm the date, time and place of examination. This notice must be presented to the BAFE examination proctor during the examination.

EXAMINATION COVERAGE

ADMISSION SLIP						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; padding: 5px;">REFERENCE NUMBER:</td> <td style="width: 10%;"></td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: center;">-</td> <td style="width: 40%; background-color: #cccccc;"></td> </tr> </table>	REFERENCE NUMBER:			-		<p style="font-size: small;">ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)</p> <p style="font-size: small;">Computer generated or xerox copy of picture is not acceptable</p>
REFERENCE NUMBER:			-			
Name of Applicant:						
Contact Number:						
Official Receipt Number: Date Issued:						
Examination Date:	Examination Coverage:					

**ANNEX B
APPLICATION FORM FOR TEST ENGINEERS**

TRAINING PROGRAMS				
Title of Seminar / Conference / Workshop / Short Courses (Write in full)	Inclusive Dates of Attendance (mm/dd/yyyy)		Number of hours	Conducted/Sponsored By (Write in full)
	From	To		

** Please use separate sheet if necessary*

Certified Correct:

Printed Name and Signature of Applicant
Date accomplished: _____