



January 16, 2024

**SPECIAL ORDER**

**NO. 11**

Series of 2024

**SUBJECT : THE FERTILIZER AND PESTICIDE AUTHORITY – BORDER  
CONTROL COMMITTEE (FPA-BCC)**

In the interest of service and Compliance with the Implementing Rules and Regulation of Republic Act No. 10611, “An Act To Strengthen The Food Safety Regulatory System In The Country To Protect Consumer Health And Facilitate Market Access Of Local Foods And Food Products, And For Other Purposes” Otherwise Known As The “Food Safety Act Of 2013” and the Department of Agriculture Memorandum Order No. 30, series of 2021 “Intensification of First Border Inspection and Control of Imported Food and Agri-Fisheries Related Products”, thereby the creation of FPA-BCC. The Composition of the said committee is as follows:

Chairperson	:	MYER G. MULA, Ph.D.	Deputy Executive Director for Fertilizer
Vice-Chairperson	:	MARIBEL M. QUERIJERO, MSA	OIC-DEDP / Chief, Pesticide Regulations Division
Members	:	Rowena C. Reyes, MPA	OIC, Fertilizer Regulations Division
		Atty. Janelyn I. Aquino- Pabalate	Attorney IV
		Maria Theresa B. Oliveros, MPA	Planning Officer V
		Gina C. Tomimbang, CPA, DPA	Chief Administrative Officer
		Ms. Suzettie M. Alcaide	Supervising Agriculturist, Luzon Cluster Rep.
		Mr. Anulfo L. Arausa, Jr.	Supervising Agriculturist, Vizayas Cluster Rep.
		Ms. Marissa G. Napalit	Supervising Agriculturist, Mindanao Cluster Rep.
		Mr. Mike P. Cuento	Agriculturist II, RFU NCR
		Mr. Edward Allen A. Calapatia	Senior Agriculturist, OED- FOCU
Secretariat	:	Mr. Jowee Estefan P. Gabiano	Board Secretary I, OED
		Mr. Mark Kevin M. Salita	Planning Officer III
		Mr. Jayar V. Rivera	Agriculturist II, OED-FOCU
		Mr. Mark Glenn S. Requilman	Administrative Assistant II, OED-FOCU

**Functions of the Committee:**

1. Intensify the first border inspection and control of imported food and products related to agri-fisheries. This involves thoroughly examining and assessing incoming goods to ensure they meet regulatory standards.
2. Ensure that imported products comply with the regulations outlined in the Food Safety Act of 2013 and other relevant legislative frameworks. This includes checking for proper labeling, documentation, and adherence to safety standards.



3. Conduct risk assessments on imported products to identify potential hazards and risks to consumer health. This involves evaluating the safety, quality and quantity of fertilizers and pesticides to prevent environmental and human health harm.
4. Collaborate with relevant government agencies, departments, and stakeholders involved in border control activities. This coordination is essential to streamline processes, share information, and address potential challenges importing food and agri-fisher-related products.
5. Implement and enforce policies related to border control and the importation of fertilizers and pesticides. This includes staying updated on regulation changes and ensuring effective implementation of these policies.
6. Provide training and capacity-building initiatives for committee members and stakeholders involved in border control activities. This ensures that individuals have the knowledge and skills to perform their roles effectively.
7. Promote public awareness regarding the importance of food safety and the committee's role in safeguarding consumer health. This may involve educational campaigns and outreach activities to inform the public about the risks of improper use of fertilizers and pesticides.
8. Implement a system for continuously monitoring imported products to ensure ongoing compliance with safety standards. This includes periodic reviews and evaluations of procedures to identify areas for improvement.
9. Develop and implement emergency response plans in the event of identified hazards or safety concerns. The committee should be prepared to take prompt and effective actions to address emergencies related to imported food and agri-fisheries products.

To assist the Committee, the Secretariat shall have the following functions:

1. Maintain accurate and organized records of committee activities, including meeting minutes, inspection reports, and correspondence. Ensure that documentation is up-to-date and readily accessible.
2. Facilitate the scheduling and organization of committee meetings, including the preparation of meeting agendas, distribution of materials, and coordination with committee members.
3. Serve as a central point of contact for internal and external communication. Facilitate communication between committee members, stakeholders, and other relevant parties.
4. Provide logistical support for committee activities, including arranging venues for meetings, coordinating travel arrangements if necessary, and ensuring the availability of necessary resources.
5. Assist in preparing reports on committee activities, inspection outcomes, and other relevant information. Ensure that reports are accurate, comprehensive, and submitted in a timely manner.
6. Manage information related to border control activities, imports, and regulatory compliance. Ensure the confidentiality and security of sensitive information.
7. Support training and capacity-building initiatives for committee members by coordinating relevant programs and activities. Assist in the development and dissemination of training materials.
8. Assist in public awareness campaigns by supporting materials development, organizing outreach activities, and maintaining communication channels to disseminate information to the public.
9. Work in collaboration with the committee to implement emergency response plans, ensuring that all necessary resources and information are readily available during emergencies.
10. Collaborate with the committee to identify areas for improvement in processes and procedures. Contribute to the continuous improvement of the committee's overall effectiveness.





All expenses to be incurred in the conduct of Committee activities such as meetings and the like shall be charged against FPA regular funds, subject to existing government accounting and auditing rules and regulations.

This Order shall take effect immediately. All other issuances inconsistent or contrary to this Special Order are revoked, amended or modified accordingly.



**JULIETA B. LANSANGAN, MSA, MSES**  
Executive Director III

