

November 9, 2023

**SPECIAL ORDER**

No. 212

Series of 2023

**SUBJECT: DESIGNATION OF MS. MARIBEL M. QUERIJERO AS SPECIAL DISBURSING OFFICER (SDO) TO HANDLE PETTY CASH FUND**

In the interest of the service, **Ms. Maribel M. Querijero**, OIC-Deputy Executive Director for Pesticide, is hereby designated as Special Disbursing Officer (SDO) to handle petty cash fund not exceeding the maximum cash accountability of **One Hundred Thousand Pesos (P100,000.00)** to defray operating expenses in Pesticide Regulations Division (PRD).

The petty cash fund shall include payment of office supplies, official meeting/s, mailing/s, notarial fee/s, and other operating expenses in facilitating the undertaking in the PRD.

The designation of Ms. Querijero as SDO is subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and revoke previous orders inconsistent herewith and shall remain in force until revoked in writing.

**JULIETA B. LANSANGAN, MSA, MSES**  
Executive Director III

