



Republic of the Philippines

Department of Agriculture

**Fertilizer and Pesticide Authority**

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July 12, 2023

**SPECIAL ORDER**

No. 136

Series of 2023

**SUBJECT: DESIGNATION OF MS. MADONNA BELLA C. FLAVIER AS SPECIAL DISBURSING OFFICER (SDO) TO HANDLE PETTY CASH FUND**

In the interest of the service, **Ms. Madonna Bella C. Flavier**, Administrative Officer V, is hereby designated as Special Disbursing Officer (SDO) to handle petty cash fund not exceeding the maximum cash accountability of **Fifty Thousand Pesos (P50,000.00)** to defray operating expenses in the Human Resource Section (HRS).

The petty cash fund shall include payment of office supplies, official meeting/s, mailing/s, notarial fee/s, and other operating expenses in facilitating the undertaking in the HRS.

The designation of Ms. Flavier as SDO is subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and revoke previous orders inconsistent herewith and shall remain in force until revoked in writing.

**JULIETA B. LANSANGAN**

Officer-in-Charge, Executive Director



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