

September 15, 2023

**SPECIAL ORDER**

No. 05-167

Series of 2023

**SUBJECT : ESTABLISHMENT OF NEUTRAL EVALUATION UNIT IN THE  
FERTILIZER AND PESTICIDE AUTHORITY**

In the interest of service and to embed the evaluative culture in the agency in support of good governance, transparency, accountability, and evidence-based decision-making in the public sector, the Neutral Evaluation Unit (NEU) is hereby established in the FPA operating units with the following composition and functions:

**NEUTRAL EVALUATION UNIT**

Head : Executive Director, Fertilizer and Pesticide Authority (FPA)

Members : Chief, Planning, Management, and Information Division (PMID)  
Planning Officer IV, PMID  
Planning Officer III, PMID  
Budget Officer III, Finance and Administration Division (FAD)  
Planning Officer II, PMID

The NEU shall:

1. Oversee the preparation and implementation of FPA's Evaluation Agenda;
2. Ensure that the prioritized studies are relevant to the needs and requirements of the agency as well as aligned to the DA's overall objectives;
3. Coordinate with the DA Monitoring and Evaluation Division (MED) for technical assistance in the conduct of evaluations;
4. Submit to the DA MED the findings and recommendations of evaluation activities;
5. Oversee implementation of evaluations and ensure they are undertaken impartially in line with the provisions of the National guidelines issued by NEDA;
6. Coordinate the preparation of a Management Response to evaluation findings and recommendations including follow through actions by concerned units;
7. Coordinate relevant evaluation-related activities of the agency including the outsourcing of Third-Party evaluators;

8. Prepare the FPA's evaluation agenda, evaluation plan, proposal and the Terms of References (TOR) of Third-Party Evaluators;
9. Follow the DA's guidelines on evaluation;
10. Ensure the publication of evaluation reports; and
11. Serve as a repository for evaluations carried out in the Department.

All officials and employees of the FPA are hereby directed to give their full support and cooperation to the FPA NEU in the performance of their duties and responsibilities.

All expenses to be incurred by the NEU in the performance of their designated tasks shall be charged against the funds of the agency subject to the existing government accounting and auditing laws, rules and regulations.

This order shall take effect immediately and shall remain in force until revoked in writing. All orders and other issuances inconsistent herewith are deemed revoked.

Done this \_\_\_\_ day of September 2023.

Thank you.



**JULIETA B. LANSANGAN**

Executive Director III

