



Republic of the Philippines  
Department of Agriculture  
**FERTILIZER AND PESTICIDE AUTHORITY**  
FPA bldg., BAI Compound, Visayas Ave., Diliman, Quezon City  
Telephone Nos. (02) 8426-1572/ (02) 8920-8573

August 31, 2023

**OFFICE ORDER**

**No. 18**

**Series of 2023**

**SUBJECT : RECONSTITUTION OF THE BIDS AND AWARDS COMMITTEE (BAC)**

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In the interest of the service and pursuant to the provisions of Section 11.2 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, the Bids and Awards Committee (BAC) is hereby reconstituted as follows:

|                   |                                 |                                   |
|-------------------|---------------------------------|-----------------------------------|
| Chairperson:      | <b>Ms. Maribel M. Querijero</b> | - OIC - DED for Pesticide         |
| Vice-Chairperson: | <b>Ms. Rowena C. Reyes</b>      | - OIC - Chief Agriculturist, FRD  |
| Member:           | <b>Ms. Eramae V. Inocencio</b>  | - Administrative Officer V, FAD   |
|                   | <b>Mr. Ivan P. Layag</b>        | - OIC - Planning Officer IV, PMID |

End-user representative\*:

|                                      |                                     |
|--------------------------------------|-------------------------------------|
| <b>Mr. Marlo B. Deblois</b>          | - Senior Agriculturist, FRD         |
| <b>Dr. Gina C. Tomimbang</b>         | - Chief Administrative Officer, FAD |
| <b>Ms. Maria Theresa B. Oliveros</b> | - Planning Officer V, PMID          |
| <b>Ms. Kriz Anne Joi L. Minguez</b>  | - Chemist IV, PRD                   |
| <b>Ms. Jerolet C. Sahagun</b>        | - Chemist V, LSD                    |
| <b>Mr. Edward Allen A. Calapatia</b> | - Senior Agriculturist, OED-FOCU    |

*\* BAC Member only when the procurement at hand is under their respective division/ unit*

The following are the duties and responsibilities of the FPA-BAC:

- 1) advertise and/or post the invitation to bid/ request for expressions of interest;
- 2) conduct pre-procurement and pre-bid conferences;
- 3) determine the eligibility of prospective bidders;
- 4) receive and open bids;
- 5) conduct the evaluation of bids;
- 6) undertake post-qualification proceedings;
- 7) resolve requests for reconsideration;
- 8) recommend the award of contracts to the Head of the Procuring Entity (HoPE) or his duly authorized representative;
- 9) recommend the imposition of sanctions in accordance with Rule XXIII of 2016 Revised IRR;

