



Republic of the Philippines  
Department of Agriculture  
**Fertilizer and Pesticide Authority**

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February 22, 2022

**MEMORANDUM CIRCULAR**

**NO. 11**  
Series of 2022

**TO :** ALL FPA OFFICIALS AND EMPLOYEES  
ALL OTHER CONCERNED  
THIS OFFICE

**SUBJECT :** POLICIES AND GUIDELINES OF THE FERTILIZER AND PESTICIDE  
AUTHORITY (FPA) ON THE RECRUITMENT, SELECTION,  
PROMOTION, AND PLACEMENT OF PERSONNEL

This Memorandum Circular is issued to standardize and ensure consistency in the effective implementation of various policies in recruitment, selection, promotion, and placement of personnel.

The recruitment, selection, promotion, and placement of personnel is governed by the Civil Service Commission (CSC) rules and regulations. As such, the FPA Human Resource Section (HRS) in accordance with the issuances of the Executive Order 292 Book V, Omnibus Rules on Appointment and Other Humans Resource Actions (ORAOHRA), hereby adopts the CSC approved FPA's proposed adoption of the Department of Agriculture's Department Order No. 08, Series of 2019, Merit and Selection Plan (MSP), as its own policies and guidelines relative to the recruitment, selection, promotion, and placement of the personnel.

The Memorandum Circular shall take effect immediately and shall remain in force until revoked in writing.

All orders, memoranda and issuances inconsistent herewith are deemed revoked.

  
**WILFREDO C. ROLDAN**  
Executive Director

