



Republic of the Philippines
Department of Agriculture
Fertilizer and Pesticide Authority
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March 3, 2021

OFFICE ORDER

NO. 7

Series of 2021

SUBJECT: RECONSTITUTION OF FPA's PERFORMANCE MANAGEMENT TEAM

In the interest of the service and in compliance with item No. 3 in the Civil Service Commission (CSC) letter dated June 10, 2015, CSC Memorandum Circular No. 8, series of 2013 and CSC-MC 24, s. 2017, the FPA-PMT is hereby reconstituted as follows:

Composition:

Chairperson : **MS. ROMIROSE B. PADIN**
Officer-in-Charge, Deputy Executive Director for Pesticide

Members : **MS. DIGNA M. DE LEON**
Planning Officer V

MS. MARIA THERESA B. OLIVEROS
OIC, Chief Administrative Officer

MS. JONSIE D. BAYSA
Administrative Officer V

ANGELO S. BUGARIN
Chemist IV
President, FPA Employees Association

Secretariat : **MIRASOL O. BACARISAS**
Planning Officer II

Functions¹:

1. Sets consultation meeting with all division heads to discuss the targets set;
2. Ensures that the divisions' targets and measures, as well as the alignment

¹ As per Civil Service Commission Memo Circular No. 6 series of 2012.



- of budget with those of the agency and that work distribution is rationalized;
3. Recommends approval of the divisions' commitment and rating to the Head of Agency;
 4. Acts as appellate body and final arbiter for performance management issues of the Agency;
 5. Reviews and certifies the performance evaluation report of a probationer;
 6. Identifies potential top performers and provides inputs to the PRAISE Committee for grant of awards and incentives; and
 7. Adopts its own internal rules, procedures and strategies in carrying out the above responsibilities including schedule of meetings and deliberations, and delegation of authority to representatives in case of absence of its member.

In addition, the PMT shall act as the anchor/link between the agency and the Inter-Agency Task Force.

This Order shall take effect immediately and supersede previous orders inconsistent herewith and remain in force unless otherwise revoked.



WILFREDO C. ROLDAN
Executive Director

A food-secure Philippines

with prosperous farmers and fisherfolk

