



Republic of the Philippines
Department of Agriculture
Fertilizer and Pesticide Authority

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August 20, 2021

OFFICE ORDER
NO. 23
Series of 2021

SUBJECT : ALTERNATIVE WORK ARRANGEMENT DURING THE MODIFIED ENHANCED COMMUNITY QUARANTINE FROM AUGUST 21-31, 2021

Pursuant to the Inter-Agency Task Force for the Management of Emerging Infectious Disease Resolution No. 134, Series of 2021 dated August 19, 2021, placing the National Capital Region and the province of Laguna from Enhanced Community Quarantine to Enhanced Community Quarantine from August 21 – 31, 2021 and Bataan from August 23 – 31, 2021, the Alternative Work Arrangement of the personnel listed in 'Annex A' shall be implemented following the Civil Service Commission Memorandum Circular 18 s. 2020 or "Amendment to the Revised Interim Guidelines for Alternative Work Arrangements and Support Mechanisms for Workers in the Government During the Period of State of National Emergency Due to COVID-19 Pandemic."

All personnel who will be reporting onsite shall be entitled to Hazard Pay pursuant to the provisions of Administrative Order No. 26, s. 2020 and DBM Budget Circular No. 2020 – 1 and subject to the provisions of CSC DBM Join Circular No. 2, s. 2015 and other related civil service, budgeting, accounting, and auditing rules and regulations.

They must also be ready with their office ID, IATF ID, issued by the DA, and vaccination card to avoid inconvenience at the checkpoint areas.

Personnel under work-from-home arrangement are required to submit a weekly accomplishment report to their supervisors through email and other collaborative tools using the internet.

This Order shall take effect immediately and supersedes all other orders inconsistent herewith. This shall remain in force until the end of Modified Enhanced Community Quarantine.

WILFREDO C. ROLDAN
Executive Director

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FPA-PMID
By: ALJHON
Date: 08-20-21

082021-423

ANNEX "A"**LIST OF PERSONNEL AND ITS ALTERNATIVE WORK ARRANGEMENT****Division: Office of the Executive Director (OED)**

Name	Aug. 23 (Mon)	Aug. 24 (Tue)	Aug. 25 (Wed)	Aug. 26 (Thu)	Aug. 27 (Fri)	Aug. 31 (Tue)
Roldan, Wilfredo C.	SW	WFH	SW	WFH	WFH	SW
Padin, Romirose, B.	SW	WFH	SW	WFH	WFH	WFH
Divinagracia, Eric C.	WFH	WFH	WFH	WFH	WFH	WFH
Pabalate-Aquino Janelyn I.	SW	SW	WFH	WFH	WFH	SW
Napoles, Shanelle T.	WFH	SW	WFH	SW	SW	SW
Palcutilo, Anjaneth B.	SW	WFH	SW	WFH	SW	SW
Sotto, Kristine Joy M.	WFH	WFH	SW	SW	SW	SW
Barretto, Rea O.	SW	SW	SW	WFH	WFH	SW
Maribojoc, Loinel K.	WFH	SW	WFH	SW	SW	WFH
Mayuga, Ronalyn R.	WFH	SW	WFH	SW	SW	WFH
Constantino, Alleyn Ross T.	SW	WFH	SW	SW	WFH	SW
Omandac, Conrad Lasker, D.	SW	WFH	WFH	SW	SW	WFH
Gonzales, Iara Charisse, K.	SW	SW	SW	WFH	WFH	SW
Boloron, Mary Rose, A.	WFH	SW	SW	SW	WFH	SW
Boloron, Norman, V.	SW	SW	SW	SW	SW	SW
Lorenzana, Eduardo	SW	SW	SW	SW	SW	SW

Division: Field Operations Coordinating Unit/National Capital Region

Name	Aug. 23 (Mon)	Aug. 24 (Tue)	Aug. 25 (Wed)	Aug. 26 (Thu)	Aug. 27 (Fri)	Aug. 31 (Tue)
Pollisco, Wilbert Newton T.	SW	SW	SW	SW	SW	SW
Perlado, Elizabeth P.	WFH	WFH	WFH	WFH	WFH	WFH
Conde, Lourdes R.	WFH	WFH	WFH	WFH	WFH	WFH
Requilman, Mark Glenn S.	WFH	SW	WFH	SW	WFH	SW
Malana, Amado A.	SW	SW	WFH	WFH	WFH	SW
Cadayday, Hazel B.	SW	WFH	SW	SW	SW	SW

Legend: SW – Skeleton Workforce; WFH – Work-from-Home; HD – Holiday; VL – Vacation Leave
N/A – Not applicable

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Division: Finance and Administrative Division (FAD)

Name	Aug. 23 (Mon)	Aug. 24 (Tue)	Aug. 25 (Wed)	Aug. 26 (Thu)	Aug. 27 (Fri)	Aug. 31 (Tue)
Oliveros, Maria Theresa B.	WFH	WFH	WFH	WFH	WFH	WFH
Baysa, Jonsie D.	WFH	SW	WFH	SW	SW	SW
Flavier, Madonna Bella C.	SW	SW	SW	SW	SW	SW
Masada, Clarence P.	SW	SW	SW	SW	SW	SW
Dacut, Aizel M.	SW	SW	SW	SW	SW	SW
Tomimbang, Gina C.	WFH	WFH	WFH	WFH	WFH	WFH
Joven, Zandrally R.	SW	SW	SW	SW	SW	SW
Almoite, Rachelle D.	SW	SW	SW	SW	SW	SW
Limun, Marc C.	SW	SW	SW	SW	SW	SW
Ponce, Ronald P.	SW	SW	SW	SW	SW	SW
Inocencio, Eramae V.	SW	SW	WFH	SW	WFH	WFH
Mendoza, Jorelyn D.	SW	SW	SW	WFH	WFH	WFH
Elcano, Divine Hyacinth E.	WFH	WFH	SW	SW	SW	WFH
Erasmus, Angelica N.	SW	WFH	SW	SW	SW	WFH
Marza, Olivia R.	SW	SW	WFH	SW	WFH	WFH
Esparas, El John M.	WFH	SW	SW	SW	WFH	SW
Figueroa, Jianne C.	SW	SW	WFH	WFH	SW	WFH
Ranola, Jonalyn B.	WFH	WFH	WFH	SW	SW	WFH
Rojas, Julieta R.	SW	WFH	SW	SW	WFH	WFH
Barcelona, Jayson E.	WFH	SW	SW	SW	SW	SW
Taniajura, Ranulfo T.	WFH	SW	SW	WFH	SW	SW
Pabiona, Peter P.	SW	SW	SW	SW	SW	SW
Limun, Rodel C.	SW	SW	SW	SW	SW	SW
Ong, Ernesto C.	SW	SW	SW	SW	SW	SW
Salaum, Vanissa F.	WFH	SW	SW	SW	WFH	SW
Guillermo, Labiano L.	SW	SW	SW	SW	SW	SW
Salomon Fran April R.	SW	SW	SW	SW	SW	SW

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Division: Planning, Management, and Information Division (PMID)

Name	Aug. 23 (Mon)	Aug. 24 (Tue)	Aug. 25 (Wed)	Aug. 26 (Thu)	Aug. 27 (Fri)	Aug. 31 (Tue)
De Leon, Digna M.	SW	SW	WFH	WFH	WFH	SW
Ramos, Errol John A.	WFH	WFH	SW	WFH	WFH	WFH
Layag, Ivan P.	WFH	WFH	SW	SW	SW	WFH
Valles, Camille-Mai M.	SW	SW	WFH	WFH	SW	WFH
Domondon, Alvin B.	SW	SW	SW	WFH	WFH	SW
Anareta, John Rajah M.	SW	SW	WFH	WFH	SW	SW
Tahilan, Jaylord Angelo F.	SW	WFH	WFH	SW	SW	WFH
Gandecilla, Mark John Y.	WFH	WFH	SW	SW	SW	WFH
Gonzales, Aleni Peach D.	WFH	SW	SW	SW	WFH	SW
Bacarisas, Mirasol O.	SW	SW	SW	SW	SW	SW
Guardiano, Bernadette I.	SW	SW	SW	WFH	WFH	SW
Igbuhay, Aljhon L.	WFH	WFH	SW	SW	SW	WFH

Division: Laboratory Services Division (LSD)

Name	Aug. 23 (Mon)	Aug. 24 (Tue)	Aug. 25 (Wed)	Aug. 26 (Thu)	Aug. 27 (Fri)	Aug. 31 (Tue)
Sahagun, Jerolet C.	WFH	WFH	WFH	WFH	SWF	WFH
Bugarin, Angelo S.	WFH	WFH	WFH	WFH	WFH	SWF
Tecson, Sharmaine D.	WFH	WFH	SWF	WFH	WFH	SWF
Berjuega, Paul Kristian J.	SWF	SWF	WFH	WFH	WFH	WFH
Gacutan, Erica Mae G.	WFH	WFH	WFH	SWF	SWF	WFH
Dongaol, Gina S.	SWF	WFH	WFH	WFH	SWF	WFH
Oabel, Alvin R.	SWF	SWF	WFH	WFH	WFH	WFH
Puno, Jessica Kay M.	SWF	WFH	WFH	SWF	WFH	WFH
Bautista, Feliona B.	WFH	WFH	WFH	SWF	WFH	WFH
Cruz, Clairezelle Maclaine I.	WFH	WFH	SWF	WFH	WFH	SWF
Yana, Regina T.	WFH	SWF	SWF	WFH	WFH	WFH
Cajucum, Nadia Mae A.	WFH	SWF	SWF	WFH	WFH	WFH
Narvadez, Darwin G.	WFH	WFH	WFH	SWF	WFH	SWF
Sambo, Kaezell Anne R.	WFH	WFH	WFH	WFH	SWF	WFH

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Division: Fertilizer Regulations Division (FRD)

Name	Aug. 23 (Mon)	Aug. 24 (Tue)	Aug. 25 (Wed)	Aug. 26 (Thu)	Aug. 27 (Fri)	Aug. 31 (Tue)
Lansangan, Julieta B.	WFH	SW	WFH	SW	SW	WFH
Reyes, Rowena C.	WFH	WFH	WFH	WFH	WFH	WFH
Querejero, Maribel M.	SW	WFH	SW	WFH	SW	SW
Deblois, Marlo B.	SW	SW	WFH	SW	SW	SW
Apostol, Jane G.	WFH	WFH	WFH	WFH	WFH	WFH
Binobo, Sierlene Nicole, A.	WFH	WFH	WFH	WFH	WFH	WFH
Salita, Mark Kevin M.	WFH	WFH	SW	SW	WFH	WFH
Lariosa, Rea T.	SW	WFH	SW	WFH	SW	SW
Cuento, Mike P.	WFH	SW	WFH	WFH	SW	WFH
Suyat, Ma. Fe C.	WFH	WFH	WFH	WFH	WFH	WFH
Umerez, Jan Paolo, E.	WFH	WFH	SW	SW	WFH	WFH
Floria, Christian	SW	SW	WFH	WFH	WFH	SW
Abalos, Marie Diane Rizza, A.	WFH	WFH	WFH	WFH	WFH	WFH

Division: PESTICIDE REGULATIONS DIVISION

Name	Aug. 23 (Mon)	Aug. 24 (Tue)	Aug. 25 (Wed)	Aug. 26 (Thu)	Aug. 27 (Fri)	Aug. 31 (Tue)
Romualdez, Jacqueline M.	WFH	SW	SW	SW	WFH	WFH
Carmona, Bella Fe D.	SW	WFH	SW	WFH	SW	SW
Solomon, Allan Jay E.	SW	WFH	WFH	SW	SW	SW
Dumlao, Nancy Y.	WFH	SW	WFH	SW	WFH	SW
Minguez, Kriz Anne Joi L.	SW	WFH	SW	SW	WFH	WFH
Sumalinog, Mary Grace	SW	SW	SW	WFH	SW	WFH
Datuin, Ricajen T.	WFH	SW	WFH	SW	SW	SW
Rivera, Jayar V.	SW	SW	WFH	WFH	WFH	SW
Molina, Marc Samuel A.	WFH	SW	WFH	SW	SW	WFH
Miranda, Carina A.	WFH	WFH	SW	SW	SW	WFH
Palcutelo, Mark Robin	SW	WFH	SW	WFH	SW	SW
Tolero, Jonalyn T.	SW	WFH	SW	WFH	SW	SW
Obeña, Carlo	WFH	SW	SW	SW	WFH	SW

Provincial Offices

1. Edward Allen A. Calapatia - Laguna
2. Jerzon M. Lopez - Bataan

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