



Republic of the Philippines
Department of Agriculture
Fertilizer and Pesticide Authority

FPA Bldg. BAI Compound, Visayas Ave. Diliman, Quezon City P.O. Box 2582, Q.C.
Tel. Nos. 8920-8573, 8441-1601, 8922-3368
E-mail add: fpacentral77@gmail.com | Website: <http://fpa.da.gov.ph>

March 29, 2021


OFFICE ORDER
NO. 10
Series of 2021

**SUBJECT : ALTERNATIVE WORK ARRANGEMENT DURING THE ENHANCED
COMMUNITY QUARANTINE FROM MARCH 27 – APRIL 4, 2021 AT THE
CENTRAL OFFICE AND AFFECTED REGIONAL FIELD UNITS**

In the interest of the service and pursuant to the Inter-Agency Task Force for the Management of Emerging Infectious Disease Resolution No. 106-A, Series of 2021 dated March 27, 2021, placing the provinces of Bulacan, Cavite, Laguna and Rizal together with the highly urbanized cities of the National Capital Region, and the municipality of Pateros under Enhanced Community Quarantine (ECQ) from March 27, 2021 to April 4, 2021, the Alternative Work Arrangement of the personnel listed in 'Annex A' shall be implemented following the Civil Service Commission Memorandum Circular 18 s. 2020 or "*Amendment to the Revised Interim Guidelines for Alternative Work Arrangements and Support Mechanisms for Workers in the Government During the Period of State of National Emergency Due to COVID-19 Pandemic*."

The personnel are required to submit a weekly accomplishment report to their supervisors through email and other collaborative tools using the internet. Each employee is hereby directed to always follow the precautionary measures in the workplace such as the observance of mandatory thermal scanning, wearing of face masks, proper handwashing and use of sanitizers or alcohol, and social distancing. Similarly, employees shall observe proper health and safety protocols while working at home.

This Order shall take effect immediately and supersedes all other orders inconsistent herewith. This shall remain in force until the end of Enhanced Community Quarantine (ECQ).


WILFREDO C. ROLDAN
Executive Director

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LIST OF PERSONNEL AND ITS ALTERNATIVE WORK ARRANGEMENT

Division: OFFICE OF THE EXECUTIVE DIRECTOR (OED)

Name	March 29 (Mon)	March 30 (Tue)	March 31 (Wed)
Napoles, Shanelle	WFH	SW	WFH
Palcutilo, Anjaneth	SW	WFH	SW
Mayuga, Ronalyn	WFH	WFH	WFH
Constantino, Alleyn Ross	WFH	WFH	WFH
Sotto, Kristine Joy	SW	SW	WFH
Barretto, Rea	WFH	WFH	SW
Gonzales, Iara Charisse	WFH	WFH	WFH
Boloron, Mary Rose	SW	WFH	SW
Omandac, Conrad Lasker	WFH	WFH	WFH

Legend: SW – Skeleton Workforce; WFH – Work-from-Home;
ML – Maternity Leave SL – Sick Leave

Division: FINANCE AND ADMINISTRATIVE DIVISION (FAD)

Name	March 29 (Mon)	March 30 (Tue)	March 31 (Wed)
Oliveros, Maria Theresa	SW	WFH	SW
Baysa, Jonsie	WFH	WFH	WFH
Flavier, Madonna Bella	WFH	WFH	SW
Masada, Clarence	SW	SW	WFH
Dacut, Aizel	WFH	SW	SW
Tomimbang, Gina	WFH	WFH	WFH
Joven, Zandrally	SW	SW	WFH
Almoite, Rachelle	WFH	WFH	WFH
Limun, Marc	WFH	WFH	WFH
Ponce, Ronald	WFH	SW	WFH
Guardiano, Genalyn	SW	SW	WFH
Elcano, Divine Hyacinth	WFH	WFH	WFH
Erasmio, Angelica	SW	SW	WFH
Esparas, El John	WFH	WFH	WFH
Figuerroa, Jianne	WFH	WFH	WFH
Mendoza, Jorelyn	WFH	SW	SW

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Name	March 29 (Mon)	March 30 (Tue)	March 31 (Wed)
Ranola , Jonalyn	SW	WFH	WFH
Rojas, Julieta	WFH	WFH	WFH
Taniajura, Ranulfo	WFH	WFH	WFH
Pabiona, Peter	WFH	WFH	WFH
Limun, Rodel	SW	SW	SW
Ong, Ernesto	SW	SW	SW
Salaum, Aiza	WFH	WFH	WFH
Guillermo, Labiano	WFH	WFH	WFH
Salomon, Fran	WFH	WFH	WFH

Division: PLANNING, MANAGEMENT AND INFORMATION DIVISION (PMID)

Name	March 29 (Mon)	March 30 (Tue)	March 31 (Wed)
De Leon, Digna	SW	WFH	WFH
Ramos, Errol John	SW	WFH	WFH
Layag, Ivan	WFH	WFH	WFH
Domondon, Alvin	WFH	WFH	WFH
Anareta, John Rajah	SW	SW	WFH
Tahilan, Jaylord	WFH	SW	SW
Gonzales, Aleni Peach	SW	SW	WFH
Guardiano , Bernadette	WFH	WFH	WFH
Bacarisas , Mirasol	WFH	SW	SW
Gandecilla, Mark John	WFH	WFH	SW
Japon, Leonora	SL	SL	SL

Division: PESTICIDE REGULATIONS DIVISION (PRD)

Name	March 29 (Mon)	March 30 (Tue)	March 31 (Wed)
Romualdez, Jacqueline	WFH	WFH	WFH
Carmona, Bella Fe	FL	FL	FL
Sibal, Alisa	WFH	WFH	WFH
Minguez, Kriz Ann Joi	WFH	WFH	WFH
Molina, Marc Samuel	WFH	WFH	SW
Rivera, Jayar	WFH	WFH	WFH
Dumlao, Nancy	SW	WFH	SW
Obena, Carlo	SW	SW	WFH
Miranda, Carina	WFH	WFH	WFH
Solomon, Allan Jay	SW	SW	SW

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Name	March 29 (Mon)	March 30 (Tue)	March 31 (Wed)
Palcutelo, Mark Robin	SW	SW	WFH
Datuin, Ricajen	SW	SW	SW
Tolero, Jonalyn	WFH	SW	SW

Division: LABORATORY SERVICES DIVISION (LSD)

Name	March 29 (Mon)	March 30 (Tue)	March 31 (Wed)
Sahagun, Jerolet	WFH	WFH	WFH
Bugarin, Angelo	WFH	WFH	WFH
Tecson, Sharmaine	WFH	SW	SW
Berjuega, Paul Kristian	SW	WFH	SW
Gacutan, Erica Mae	SW	WFH	WFH
Oabel, Alvin	SW	SW	WFH
Puno, Jessica Kay	WFH	SW	WFH
Bautista, Feliona	SW	WFH	SW
Cajucum, Nadia Mae	WFH	WFH	WFH
Narvadez, Darwin	WFH	SW	SW
Sambo, Kaetzell Anne	WFH	WFH	WFH
Dongaol, Gina	ML	ML	ML

Unit: FIELD OPERATIONS COODINATING UNIT (FOCU)

Name	March 29 (Mon)	March 30 (Tue)	March 31 (Wed)
Alcaide, Suzettie	WFH	WFH	WFH
Pollisco, Wilbert Newton	SW	SW	SW
Perlado, Elizabeth	WFH	WFH	WFH
Conde, Lourdes	WFH	WFH	WFH
Calapatia, Edward Allen	WFH	WFH	WFH
Cadayday, Hazel	SW	SW	SW
Requilman, Mark Glenn	WFH	WFH	WFH
Malana, Amado	WFH	WFH	WFH

Unit: REGIONAL FIELD UNIT III AND IV

Name	March 29 (Mon)	March 30 (Tue)	March 31 (Wed)
Larga, Mark Nicky	SW	SW	SW
Rojo, Allan Jade	SW	WFH	WFH
Gutierrez, Grace Palo	WFH	SW	SW
Valdez, Roel	SW	SW	SW

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Division: FERTILIZER REGULATIONS DIVISION (FRD)

Name	March 29 (Mon)	March 30 (Tue)	March 31 (Wed)
Lansangan, Julieta	BL	BL	BL
Reyes, Rowena	WFH	SW	WFH
Querejero, Maribel	WFH	WFH	SW
Deblois, Marlo	SW	WFH	WFH
Lagance, Ma. Regina	WFH	WFH	WFH
Apostol, Jane	WFH	WFH	WFH
Binobo, Sierlene	WFH	SW	WFH
Salita, Mark Kevin	WFH	WFH	SW
Lariosa, Rea	WFH	SW	WFH
Suyat, Ma. Fe	SW	WFH	SW
Floria, Christian	SW	SW	WFH

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