



Republic of the Philippines
Department of Agriculture
Fertilizer and Pesticide Authority
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January 4, 2021

OFFICE ORDER
NO. 1
Series of 2021

SUBJECT : AMENDMENTS TO THE REVISED RULES ON WORK ARRANGEMENT AT THE FERTILIZER AND PESTICIDE AUTHORITY (FPA)


President Rodrigo Roa Duterte approved on December 28, 2020 the recommendation of the Inter-Agency Task Force on COVID-19 to put the National Capital Region (NCR) once again under General Community Quarantine (GCQ).

While the agency is in the process of arranging shuttle services for its employees and given limited availability of public transport under GCQ, there is a need to amend the guidelines on work arrangements to provide our employees flexibility in reporting for work.

In view of the foregoing, Sections 1.4 and 1.10 of Office Order No. 20, series of 2020 dated November 20, 2020 or the "Revised Rules on Work Arrangement at the Fertilizer and Pesticide Authority" are hereby amended as follows:

- 1.4 The Heads of Divisions/Field Units shall be responsible in preparing and monitoring the schedule of their personnel and ensuring compliance to the eight-hour per workday or 40 hours a week.
- 1.10 All personnel shall submit a weekly accomplishment report to their respective Division Chiefs/Regional Field Unit Head (Work from Home and Skeletal Workforce).

This Order shall take effect immediately.


WILFREDO C. ROLDAN
Executive Director

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