



Republic of the Philippines
Department of Agriculture
Fertilizer and Pesticide Authority
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MEMORANDUM CIRCULAR

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**TO : ALL FERTILIZER IMPORTERS
ALL CONCERNED
THIS OFFICE**


SUBJECT : IMPLEMENTATION OF THE NATIONAL SINGLE WINDOW SYSTEM

The **National Single Window (NSW)**, as a component of the **ASEAN Single Window (ASW)**, is a system designed to facilitate trade by allowing parties involved in trade to lodge information and documents with a **single** entry point to fulfill all import, export and transit-related regulatory requirements. The NSW is being spearheaded by the Bureau of Customs (BoC) and participated by various regulatory agencies.

The Fertilizer and Pesticide Authority fully supports this initiative to ensure the agency's compliance with the national policy on anti-red tape and ease of doing business. For now, the NSW system is limited to the online submission of **Value Added Tax (VAT) Exemption Certificate application and all the required documents except for online payment related to fertilizer importation**. A virtual orientation was held last December 4, 2020 participated by representatives from BOC, FPA and Fertilizer Stakeholders.

In line with this, all importers are hereby enjoined to use the system effective **December 14, 2020**. Please be informed that FPA will no longer accept online applications through FPA email and physical applications starting **December 14, 2020**. Meanwhile, all importers are advised to **pay the corresponding fee at the FPA cashier** prior to the release of the certificate since the FPA online payment scheme is not yet in place.

For strict compliance.


WILFREDO C. ROLDAN
Executive Director



Management
System
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with prosperous farmers and fisherfolk*

