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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8635387
Procuring Entity FERTILIZER AND PESTICIDE AUTHORITY - QUEZON CITY METRO MANILA
Title Complete Catering Services for FPA Special Function and Refresher Training Course on Inspection of F&P Establishments
Area of Delivery Metro Manila

Solicitation Number:	RFQ-2022-04-01	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Catering Services	Date Published	29/04/2022
Approved Budget for the Contract:	PHP 458,700.00	Last Updated / Time	29/04/2022 00:00 AM
Delivery Period:	2 Day/s	Closing Date / Time	02/05/2022 17:00 PM
Client Agency:			
Contact Person:	Angelo Senin Bugarin BAC Secretariat FPA Bldg., BAI Compound, Visayas Avenue, Diliman, Quezon City Metro Manila Philippines 1101 63-2-9208449 63-2-9208449 abugarin.fpa@gmail.com		

Description

April 28 , 2022 Solicitation No.: RFQ-2022-04-01

REQUEST FOR QUOTATION

The Fertilizer and Pesticide Authority, through its Bids and Awards Committee (BAC), invites interested parties for the:

Complete Catering Services for FPA Special Function and Refresher Training Course on Inspection of F&P Establishments

Approved Budget for the Contract (ABC): PhP 458,700.00

Technical Specifications:

1. The catering services shall be provided from May 30-31, 2022.
2. The caterer shall be at the FPA Building, BAI Compound, Visayas Avenue, Diliman, Quezon City.
3. The caterer shall quote the proposed menu per day the following:

Date Particular No. of pax

May 30, 2022 Breakfast - beef tapa, fried boneless bangus, assorted sliced fresh fruits, steam vegetable, fresh juice, brewed coffee, and rice

AM Snack – homemade hamburger with french fries and pineapple juice in can

Lunch – tuna fish finger, beef morcon, chicken cordon blue, shabu-shabu soup, green vegetable salad with italian vinaigrette, lemon iced tea, fruit salad and rice

PM Snack - baked mac with garlic bread and pineapple juice

Dinner – sweet and sour tanigue, buttered garlic chicken, kani salad, coffee jelly, orange juice, and rice 300
May 31, 2022 Breakfast - Egg vegetables omelet, spam, sliced fresh fruit, brewed coffee, and rice

AM Snack - Pansit lomi and juice

Lunch – beef kare kare special, relyeno bangus, buko pandan, lemon iced tea, and rice

PM Snack – lasagne with garlic bread and lemonade

Dinner - sinigang liempo, pinaputok na tilapia with cheese and salted egg, banana, juice, and rice 117

4. The caterer shall provide the following:

- a) free-flowing hot brewed coffee/ hot chocolate/ tea and water
- b) complete formal decoration set up in the 4th Floor Convention Hall and 2nd Floor Lobby on May 30, 2022
- c) photo booth with formal set-up similar to the theme of the Special Function on May 30, 2022
- d) complete classroom-type set-up of the venue located at the 4th Floor Convention Hall on May 31, 2022
- e) rectangular and/or round table with cloth cover and centerpiece
- f) monoblock chairs with seat cover
- g) uniformed waiters/ waitresses with one (1) assigned coordinator (ratio of 1:30 server:pax)
- h) ingress and egress
- i) buffet table with complete set-up and menu
- j) use of catering equipment, plates, utensils, etc.

5. The caterer with the lowest calculated quotation shall provide free food tasting for ten (10) persons during post-qualification.

Terms and Conditions:

1. Quotations received in excess of the ABC shall be automatically rejected during its opening.
2. Suppliers must submit their duly accomplished and signed Price Quotation, together with valid PhilGEPS Registry Number, Mayor's Permit, and Omnibus Sworn Statement to the FPA-BAC. Submission sent only at the BAC official e-mail address, fpa.bac@gmail.com, will also be accepted if received prior to the deadline.
3. All quotations must be submitted to the BAC Secretariat, through Mr. Angelo S. Bugarin and Ms. Mirasol O. Bacarisas. Deadline of submission of quotations is on May 2, 2022, 5:00 p.m.
4. All quoted items must be VAT inclusive.
5. Interested suppliers may obtain further information from the BAC Secretariat at the above address or at (02) 8920-8573 and (02) 8920-8449 during office hours (8:00 am – 5:00 pm) or through electronic mail at this address: fpa.bac@gmail.com.
6. Suppliers must preferably have a Landbank Account relative to the adoption of checkless payment or Direct Payment Scheme. In case another commercial bank account will be used, they will be subjected to the corresponding charges debited from the payment transaction.
7. FPA-BAC reserves the right to accept or reject any quotation, annul the procurement process and reject all quotations at any time prior to the Award of Purchase Order without thereby incurring any liability to the affected suppliers.

ERIC C. DIVINAGRACIA
Chairperson, Bids and Awards Committee

Created by Angelo Senin Bugarin

Date Created 28/04/2022

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