



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
FERTILIZER AND PESTICIDE AUTHORITY

FPA Bldg., BAI Compound, Visayas Ave., Diliman, Quezon City P.O. Box 2582
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November 12, 2019

Solicitation No.: **RFQ20-2019-11-05**

REQUEST FOR QUOTATION

The Fertilizer and Pesticide Authority, through its Bids and Awards Committee (BAC), invites interested parties for the:

Procurement of Printing Services of FPA FY2019 Annual Report

Approved Budget for the Contract (ABC): **Php 75,000.00**

| Item Description | Quantity (Pcs.) | Total Cost (PhP) |
|--|-----------------|------------------|
| FPA 2019 Annual Report | 100 | 75,000.00 |
| 1. Paper type for cover page C2S 220 gsm coated (both side) full color matte | | |
| 2. Paper type for inside pages: Matte 80 lbs | | |
| 3. Binding: Perfect Binding | | |
| 4. Color: Full color of cover and inside pages | | |
| 5. Size: A4 (210 x 297 mm) | | |
| 6. Quantity: 100 pcs | | |
| 7. No. of pages: max of 100 pages inclusive of the cover | | |
| 8. Printing Type: Digital | | |

Terms and Conditions:

1. Quotations received in excess of the ABC shall be automatically rejected during its opening.
2. The award of the Purchase Order will be done within January 2020. Thus, quoted price must be valid until January 31, 2020.
3. Suppliers must submit their duly accomplished and signed Price Quotation, together with valid **PhilGEPS Registry Number, Mayor's Permit, Annual Business Tax Return** and **Omnibus Sworn Statement** to the FPA-BAC.
4. All quotations must be submitted to the FPA-BAC Secretariat through **Mr. Wilbert Newton T. Pollisco**. Deadline of submission of quotations is on **November 18, 2019, 5:00 p.m.**
5. All quoted items must be VAT inclusive.
6. Interested suppliers may obtain further information from the BAC Secretariat at the above address or at **8-920-8573** or **8-927-3647** during office hours (8:00 am – 5:00 pm) or through electronic mail at this address: fpa.bac@gmail.com.
7. Suppliers must preferably have a Landbank Account relative to the adoption of checkless payment or Direct Payment Scheme. In case other commercial bank account will be used, it will be subjected to the corresponding charges debited from payment transaction.
8. FPA-BAC reserves the right to accept or reject any quotation, annul the procurement process and reject all quotations at any time prior to the Award of Purchase Order without hereby incurring any liability to the affected suppliers.

(Sgd.) DIGNA M. DE LEON
Chairperson, Bids and Awards Committee