



REPUBLIC OF THE PHILIPPINES
 OFFICE OF THE PRESIDENT
FERTILIZER AND PESTICIDE AUTHORITY
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FPA BIDS AND AWARDS COMMITTEE

**PROCUREMENT OF JANITORIAL SERVICES FOR FY 2019
 Supplemental/Bid Bulletin No. 1**

The herein Supplemental/Bid Bulletin No. 1 is issued to inform all prospective bidders for the Procurement of Janitorial Services for FY 2019 the result of the Pre-Bid Conference conducted on November 21, 2018 at the Training Room, 4th Floor, FPA Building, Visayas Avenue, Diliman, Quezon City.

Issues and concerns that were raised as well as clarifications and the submission of additional requirements were agreed during the aforesaid pre-bid conference were as follows:

Issues and Concerns Raised	FPA-BAC Response
1. Clarification on the frequency of delivery of the cleaning supplies stipulated in the TOR	The stipulated quantity in the TOR is the total number of cleaning supplies to be delivered for one (1) year of the entire contract duration.
2. Submission of Certificate of Performance Evaluation	Bidders were required to obtain and submit Certificate of Performance Evaluation form at least three (3) clients for the last two (2) years following the FPA prescribed format with very satisfactory rating. Bidder may use their own performance evaluation report format provided that rating criteria are the same as the FPA prescribed format. If the Bidder is the current service provider of security services at FPA, they must provide and obtain a very satisfactory rating from the Agency.
3. Computation of Tax to be withheld	The computation of tax to be withheld covers the gross amount which will be applied even to cooperative who participated in the bidding.
4. Schedule of Requirements	May 1, 2019 to April 30, 2020.
5. Prescribed rates	Existing Department of Labor and Employment (DOLE) Guidelines on or before November 21, 2018 must be followed in the preparation of bids.

Supplement No. 1 is issued and adopted as amendment and made an integral part of the Bidding Documents pursuant to Solicitation No. ITB19-2018-11-02

Issued this 23rd day of November, 2018 at the Quezon City, Philippines.


JEROLET C. SAHAGUN
 Vice Chair, Bids and Awards Committee