



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
FERTILIZER AND PESTICIDE AUTHORITY

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December 3, 2018

Solicitation No.: **RFQ19-2018-12-04**

REQUEST FOR QUOTATION

The Fertilizer and Pesticide Authority, through its Bids and Awards Committee (BAC), invites interested parties for the:

Supply and Delivery of Purified Drinking Water for FY 2019

Approved Budget for the Contract (ABC): **PhP 91,000.00**

Unit	Item Description	Quantity
container	Purified Drinking Water	2,600

SUPPLIER'S OBLIGATIONS


The supplier shall

- a) deliver clean, safe and healthy drinking water to the FPA Central Office
- b) deliver a total of 2,600 containers holding five (5) gallons of purified drinking water for one (1) year. Delivery must be done on a twice a week basis, or as may be required by FPA. The supplier will be notified by FPA ahead of time in occasions where additional drinking water is needed
- c) ensure the delivery of purified drinking water in a well-cleaned 5 gallon-container at all times
- d) provide the FPA with free use of four (4) units of hot and cold water dispensers
- e) conduct a monthly maintenance cleaning of the dispensers and replace defective dispenser without additional cost to the FPA
- f) provide technical services within the day in case of malfunctioning of water dispenser unit. Such services shall be free of charge
- g) furnish FPA with certified true copies of the latest laboratory (physical, chemical and microbiological) test results of water sample quarterly or as frequent as the drinking water supplier submits water sample for laboratory testing

TERMS AND CONDITIONS

1. Quotations received in excess of the ABC shall be automatically rejected during its opening.
2. The award of the Purchase Order will be done within January, 2019. Thus, quoted price must be valid until January 31, 2019.
3. Suppliers must submit their duly accomplished and signed Price Quotation, together with valid **PhilGEPS Registry Number, Mayor's Permit, Annual Business Tax Return and Omnibus Sworn Statement** to the FPA-BAC.
4. All quotations must be submitted to the FPA-BAC Secretariat. Deadline of submission of quotations is on **December 7, 2018, 5:00 p.m.**
5. All quoted items must be VAT inclusive.

6. Interested suppliers may obtain further information from the BAC Secretariat at the above address or at **920-8573** or **920-8449** during office hours (8:00 am – 5:00 pm) or through e-mail at fpa.bac@gmail.com.
7. Suppliers must preferably have a Landbank Account relative to the adoption of checkless payment or Direct Payment Scheme. In case other commercial bank account will be used, it will be subjected to the corresponding charges debited from payment transaction.
8. FPA-BAC reserves the right to accept or reject any quotation, annul the procurement process and reject all quotations at any time prior to the Award of Purchase Order without hereby incurring any liability to the affected suppliers.



ANTONIO G. CRUZ, JR.
Chair, Bids and Awards Committee