



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
FERTILIZER AND PESTICIDE AUTHORITY

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September 26, 2018

Solicitation No.: RFQ-2018-09-03

REQUEST FOR QUOTATION

The Fertilizer and Pesticide Authority, through its Bids and Awards Committee (BAC), invites interested parties for the:

Procurement of Office Equipment for FPA Region XII

Approved Budget for the Contract: Php 79,000.00

Unit	Item Description	Quantity
pc.	Monoblock Chairs	8
pc.	Steel Filing Cabinet w/ Safety Vaults	1
set	Sofa Set	1
pc.	Refrigerator	1

Terms and Conditions:

1. Quotations received in excess of the ABC shall be automatically rejected during its opening.
2. Quoted prices shall have a validity period of **thirty (30) days** from the date of the submission of quotation.
3. Suppliers must submit their duly accomplished and signed Price Quotation, together with **PhilGEPS Registry Number, Mayor's Permit, Annual Business Tax Return and Omnibus Sworn Statement** to the FPA-BAC.
4. All quotations must be submitted to the FPA-BAC Secretariat. Deadline of submission of quotations is on **October 1, 2018, 5:00 p.m.**
5. All quoted items must be VAT inclusive.
6. Interested suppliers may obtain further information from the BAC Secretariat at the above address or at **920-8238** or **426-5058** during office hours (8:00 am – 5:00 pm) or through e-mail at fpa.bac@gmail.com.
7. Suppliers must preferably have a Landbank Account relative to the adoption of checkless payment or Direct Payment Scheme. In case other commercial bank account will be used, it will be subjected to the corresponding charges debited from payment transaction.

8. FPA-BAC reserves the right to accept or reject any quotation, annul the procurement process and reject all quotations at any time prior to the Award of Purchase Order without hereby incurring any liability to the affected suppliers.

(Sgd.) JULIETA B. LANSANGAN
Chair, Bids and Awards Committee