



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF AGRICULTURE  
**FERTILIZER AND PESTICIDE AUTHORITY**

FPA Bldg., B.A.I. Compound, Visayas Ave., Diliman, Quezon City P.O. Box 2582, Q.C.  
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## INVITATION TO BID FOR THE PROCUREMENT OF OFFICE EQUIPMENT FOR FY 2019

1. The Fertilizer and Pesticide Authority (FPA), through the National Expenditure Program (NEP) for FY 2019 intends to apply the sum of **one million one hundred seventy six thousand pesos (PhP 1,176,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of Office Equipment for FY 2019**. Bids received in excess of the ABC shall be automatically rejected at bid opening. The ABC is divided in the following lots:

| Lot No. | Description                 | ABC (PhP)  |
|---------|-----------------------------|------------|
| 1       | Air Conditioning Units      | 556,000.00 |
| 2       | Microphones and Sound Mixer | 360,000.00 |
| 3       | LCD Projectors              | 260,000.00 |

2. The FPA now invites bids for **Procurement of Office Equipment for FY 2019**. Delivery of the Goods is required for one (1) year from the issuance of Notice of Proceed. Bidders should have completed, within **two (2) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

4. Interested bidders may obtain further information from **FPA** and inspect the Bidding Documents at the address given below during **Mondays to Fridays, 8:00 a.m. – 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **November 16, 2018** from the address below and upon payment of applicable fee, pursuant to the latest Guidelines issued by the GPPB, in the following amounts:

| <b>Lot No.</b> | <b>Description</b>          | <b>ABC (PhP)</b> |
|----------------|-----------------------------|------------------|
| 1              | Air Conditioning Units      | 600.00           |
| 2              | Microphones and Sound Mixer | 400.00           |
| 3              | LCD Projectors              | 300.00           |


It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The **FPA** will hold a Pre-Bid Conference on **November 26, 2018, 10:00 a.m.** at the 4<sup>th</sup> Floor, Training Room, FPA Bldg. which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before **December 10, 2018, 10:00 a.m.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **December 10, 2018, 10:00 a.m.** at the 4<sup>th</sup> Floor, Training Room, FPA Bldg. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

8. The **FPA** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

**Mr. ANGELO S. BUGARIN**  
**Mr. WILBERT NEWTON T. POLLISCO**  
**Ms. MIRASOL O. BACARISAS**  
BAC Secretariat  
Telefax Nos.: 920-8449; 927-3647; 920-8573  
3<sup>rd</sup> Floor, FPA Bldg., BAI Compd.,  
Visayas Ave., Diliman, Quezon City

  
**ANTONIO G. CRUZ, JR.**  
BAC Chairperson