



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT
FERTILIZER AND PESTICIDE AUTHORITY

FPA Bldg., BAI Compound, Visayas Ave., Diliman, Quezon City P.O. Box 2582
Tel. Nos. 920-8173*920-8573*922-3368*441-1601
E-mail add: fpacentral77@gmail.com Website: <http://fpa.da.gov.ph>

NOTICE OF AWARD

September 16, 2016

MS. MAYCELL MARIANO

Sales Representative
Lemon Grass Foods Services, Inc.
19 Carmel Ave. Carmel Subd
Project 6, Quezon City

Dear Ms. Mariano:

We are pleased to inform you that based on the recommendation of the FPA – Bids and Awards Committee per Resolution No. 16-44 dated September 14, 2016, the purchase order for the Catering Services for the FPA Orientation on ISO 9001 Quality Management System and FPA Approved Merit Selection Plan amounting to **ONE HUNDRED THIRTY SEVEN THOUSAND SIX HUNDRED PESOS (Php 137,600.00)** is hereby awarded in your favor.

Kindly coordinate with the BAC Secretariat for the processing and release of the purchase order

Very truly yours,


NORLITO R. GICANA, CESO III
Executive Director

Conforme: _____

~~MS. MAYCELL MARIANO~~ 9/19/16
FOR *Hon. P. Hermano*



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PURCHASE ORDER

Supplier: <u>LEMON GRASS FOOD SERVICES, INC.</u>	P.O. No.: <u>2016-09-53</u>
Address: <u># 19 Carmel Ave., Carmel Subd., Proj. 6, Quezon City</u>	Date: <u>September 19, 2016</u>
	Mode of Procurement: <u>NP Sec. 53.9</u>

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>BAI Compound, Visayas Ave., Diliman QC</u>	Delivery Term: <u>2 days</u>
Date of Delivery: <u>September 21-22, 2016</u>	Payment Term: <u>30 days</u>

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	lot	1	<p>CATERING SERVICES FOR THE FPA ORIENTATION ON ISO 9001 QUALITY MANAGEMENT SYSTEM AND FPA MERIT SELECTION PLAN</p> <p>The caterer shall:</p> <ul style="list-style-type: none"> have proven capability and track record in the banquet industry for the last five (5) years. It must have the capability, resources and experience in catering to at least 118 participants; have PhilGEPS Registration; have at least one (1) coordinator assigned as person in-charge during the event; and - conduct food taste session to at least five (5) persons. <p>During the event, the caterer shall:</p>		137,600.00

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			<ul style="list-style-type: none"> ingress at least three (3) hours before the program; - ensure the quality of food and drinks prior to actual serving; set-up the buffet requirements for two (2) days as follows: <ul style="list-style-type: none"> breakfast and dinner of 54 participants AM and PM snacks and Lunch of 118 participants manage the buffet station; and - egress. <p>The meals (for September 21-22, 2016) shall at least consist of the ff.</p> <p>a. Breakfast</p> <ul style="list-style-type: none"> - main course of 2 variants of meat (pork/ chicken/ beef), 1 variant of fish/ seafood and 1 variant of vegetables 		



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Item No.	Unit	Quantity	Description	Unit Cost	Amount
			fried rice desserts and/or fruits 1 round of drink (iced tea/ juice) b. AM Snack with drink c. Lunch soup main course of 3 variants of meat (pork/ chicken/ beef), 1 variant of vegetables/ pasta/ salad and 1 variat of fish/ seafood steamed rice desserts/ fruits 1 round of drink (iced tea/ juice/ softdrinks) d. PM Snack with drink		



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			e. Dinner soup main course of 3 variants of meat (pork/ chicken/ beef), 1 variant of vegetables/ pasta/ salad and 1 variat of fish/ seafood steamed rice desserts/ fruits - 1 round of drink (iced tea/ juice/ softdrinks) f. free flowing hot coffee and/ or tea Inclusive of waiters, utensils, buffet table with skirting and flower arrangements		


(Total Amount in words) **One hundred thirty seven thousand six hundred pesos** 137,600.00

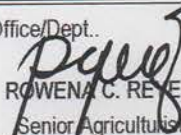

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for everyday of delay shall be imposed.

Very truly yours,


NORLITO R. GICANA, CESO III
 Executive Director

Conforme:


 (Signature over printed name)
9/20/16
 (Date)

Requisition Office/Dept.  ROWENA C. REYES Senior Agriculturist	Funds Available:  GINA C. TOMIMBANG Accountant III	Amount _____ ALOBS No. _____
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