



REPUBLIC OF THE PHILIPPINES
OFFICE OF THE PRESIDENT

FERTILIZER AND PESTICIDE AUTHORITY

FPA Bldg. B.A.I. Compound Visayas Ave. Diliman, Quezon City P.O. Box 2582, Q.C.
Tel. Nos. 920-8173*920-8573*922-3368*441-1601
E-mail add: fpacentral77@gmail.com Website: <http://fpa.da.gov.ph>

February 9, 2016

Solicitation No.: RFQ-2016-02-001

REQUEST FOR QUOTATION

The Fertilizer and Pesticide Authority, through its Bids and Awards Committee (BAC), invites interested parties for the:

Printing of FPA Letterhead

Approved Budget for the Contract: Php 58,000.00

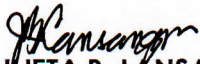
Technical Specifications:

- Letterhead Short - size: 8 ½ x 11; 50 reams (500 sheets/ream)
- Letterhead Long - size: 8 ½ x 13; 50 reams (500 sheets/ream)
- Memo pad with Letterhead – size: 5 ½ x 8 ½, 100 pads (100 sheets/pad)
- Stock: Bookpaper 70 lbs.
- Color: Full color
- Process: Offset

Terms and Conditions:

1. Quotations received in excess of the ABC shall be automatically rejected during its Opening.
2. Quoted prices shall have a validity period of **thirty (30) days** from the date of the submission of quotation.
3. Suppliers must submit a **duly accomplished and signed Price Quotation** and **PhilGEPS Registration Certificate** to the FPA-BAC.
4. All quotations must be submitted to the FPA-BAC Secretariat through **Ms. Maria Belinda N. Cruz** or **Ms. Jane G. Apostol**. Deadline of submission of quotations is on **February 19, 2016, 12:00 noon**.
5. All quoted items must be VAT inclusive.
6. Interested suppliers may obtain further information from the BAC Secretariat at the above address or at **927-3647** and **441-1601** during office hours (8:00 am – 5:00 pm) or through e-mail at fpa_bac@yahoo.com.ph.

7. FPA-BAC reserves the right to accept or reject any quotation, annul the procurement process and reject all quotations at any time prior to the Award of Purchase Order without hereby incurring any liability to the affected suppliers.



JULIETA B. LANSANGAN

Chair, Bids and Awards Committee