



REPUBLIC OF THE PHILIPPINES  
OFFICE OF THE PRESIDENT

**FERTILIZER AND PESTICIDE AUTHORITY**

FPA Bldg. B.A.I. Compound Visayas Ave. Diliman, Quezon City P.O. Box 2582, Q.C.  
Tel. Nos. 920-8173\*920-8573\*922-3368-441-1601  
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April 27, 2016

Solicitation No.: **RFQ-2016-04-001**

**REQUEST FOR QUOTATION**

The Fertilizer and Pesticide Authority, through its Bids and Awards Committee (BAC), invites interested parties for the:

**FULL COORDINATION OF GENDER SENSITIVITY WORKSHOP**

Approved Budget for the Contract: PhP 198,000.00

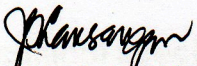
**Technical Specifications:**

- 1) Resource speaker coming from the service provider must be accredited/ recognized by the Philippine Commission on Women (PCW).
- 2) Gender sensitivity workshop shall aim to discuss core concepts of gender sensitivity and how participants can integrate it in their workplace policies and activities for the organization to become open to more opportunities for each personnel and their career growth.
- 3) The workshop to be conducted must comprise both indoor and outdoor activities which involve integration of class discussions, inspiring videos, and mini-activities that will ensure important points are retained and will be applied by all FPA employees.
- 4) Inclusive in the service provider offer are workshop venue preferably in Baliwag, Bulacan, accommodation for sixty (60) participants with overnight stay from May 13-14, 2016 and full board meals (AM&PM snacks, breakfast, lunch and dinner).

**Other Terms and Conditions:**

1. Quotations received in excess of the ABC shall be automatically rejected at the opening of all submitted quotations.

2. Quoted prices shall have the validity period of **thirty (30) days** from the date of submission of quotation.
3. Suppliers must submit a **duly accomplished and signed Price Quotation and PhilGEPS Registration Certificate** to the FPA-BAC.
4. All quotations must be submitted to the FPA-BAC Secretariat through **Ms. Maria Belinda N. Cruz or Ms. Jane G. Apostol** at the 2<sup>nd</sup> floor, FPA Bldg. Deadline of quotations is on **May 6, 2016, 5:00 pm**.
5. All quoted items must be VAT inclusive.
6. Interested suppliers may obtain further information from the BAC Secretariat at the above address or at 927-3647 and 441-1601 during office hours (8:00 am -5:00 pm) or through e-mail at fpa\_bac@yahoo.com.ph.
7. Suppliers must preferably provide a Landbank Account relative to the adoption of checkless payment or Direct Payment Scheme. In case other commercial bank account is provided, corresponding charges will be deducted to the contract price upon payment of the service provided.
8. FPA-BAC reserves the right to accept or reject any quotation, annul the procurement process and reject all quotations at any time prior to the Award of Purchase Order without hereby incurring any liability to the affected suppliers.



**JULIETA B. LANSANGAN**

Chairperson, Bids and Awards Committee