



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRICULTURE
FERTILIZER AND PESTICIDE AUTHORITY

FPA Bldg. B.A.I. Compound Visayas Ave. Diliman, Quezon City
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REQUEST FOR QUOTATION

The Fertilizer and Pesticide Authority, through its Bids and Awards Committee (BAC), invite interested parties for the:

Repair and Commissioning for 3-Tonner Air Conditioning Unit Approved Budget for the Contract: PhP 19,600.00

Terms and Conditions:

1. Bids received in excess of the ABC shall be automatically rejected at the Bid Opening.
2. Quoted prices shall have a validity period of **120 days** from the date of the submission of quotation.
3. Firms who submit quotation without logging first to the PhilGEPS shall not be accepted.
4. Suppliers must submit a sealed duly accomplished and signed **Price Quotation** and **PhilGEPS Registration Certificate**.
5. Interested bidders should visit and check the air conditioning unit (ACU) for diagnosis and repair. The ACU must be functional after the completion of the Purchase Order. Three months warranty on the replacement parts and services should be included in the offer.
6. All quotations must be submitted to the FPA-BAC Secretariat through **Ms. Digna B. Pucan** at the **3rd Floor, FPA Bldg.** Deadline of submission of bids is on **May 2, 2013, 5:00 pm**. No alternative bid is allowed.
7. All quoted items must be VAT inclusive.
8. Delivery must be made immediately upon receipt of the approved Purchase Order.
9. Payment shall be made within **thirty (30) days** from the date of inspection and acceptance.
10. Interested bidders may obtain further information from the BAC Secretariat at the above address or at **920-8573** during office hours (**8:00 am – 5:00 pm**).
11. FPA-BAC reserves the right to accept or reject any BID, annul the bidding process and reject all Bids at any time prior to the Award of Purchase Order without hereby incurring any liability to the affected bidders.

(Sgd.) **JULIETA B. LANSANGAN**
Chair, Bids and Awards Committee

