



Republic of the Philippines  
Department of Agriculture  
**Fertilizer and Pesticide Authority**  
FPA Bldg. BAI Compound, Visayas Ave. Diliman, Quezon City P.O. Box 2582, Q.C.  
Tel. Nos. 8920-8573, 8441-1601, 8922-3368  
E-mail add: fpacentral77@gmail.com | Website: <http://fpa.da.gov.ph>

## **NOTICE OF AWARD**

December 09, 2021

**MR. JOSEPH DWIGHT PEREZ AVISO**  
Owner  
**JOSTRELLS' BULALUHAN CORNER**  
1564 1<sup>st</sup> Street, Fabie  
Paco Manila

Dear **Mr. Moredo**:

We are pleased to inform you that based on the recommendation of the FPA – Bids and Awards Committee per Resolution No. 120921-01 dated December 09, 2021, the purchase order for the Complete Catering Services for the Year-End Activities of FPA amounting to **Two Hundred Seventy Three Thousand Pesos Only (Php 273,000.00)** is hereby awarded in your favor.

Kindly coordinate with the BAC Secretariat for the processing and release of the purchase order.

Thank you.

Very truly yours,

**WILFREDO C. ROLDAN**  
Executive Director

Conforme:

**MR. JOSEPH DWIGHT PEREZ AVISO**  
Date: 12.09.21

*A food-secure Philippines*  
*with prosperous farmers and fisherfolk*





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December 3, 2021

Solicitation No.: RFQ-2021-12-01

### REQUEST FOR QUOTATION

The Fertilizer and Pesticide Authority, through its Bids and Awards Committee (BAC), invites interested parties for the:

**Complete Catering Services for the Year-End Activities of FPA**  
Approved Budget for the Contract (ABC): **PhP 276,750.00**

**Technical Specifications:**

1. The catering services shall be provided from December 13 to 16, 2021.
2. The caterer shall be at the FPA Building, BAI Compound, Visayas Avenue, Diliman, Quezon City.
3. The caterer shall include in their proposed menu per day the following:

Date	Particular	No. of pax
December 13, 2021	Dinner - 2 Main Dish (Pork/ Beef/ Chicken/ Fish); 1 dessert, 1 soup/ vegetable, drinks	30
December 14, 2021	Breakfast - 2 Main Dish (Pork/ Beef/ Chicken/ Fish); 1 dessert; 1 soup/ vegetable; drinks	30
	AM Snack - 1 bread/ pastry/ big muffin; drinks	60
	Lunch- 2 Main Dish (Pork/ Beef/ Chicken/ Fish); 1 dessert; 1 soup/ vegetable; drinks	60
	PM Snack - pasta/ noodles; drinks	55
	Dinner - 2 Main Dish (Pork/ Beef/ Chicken/ Fish); 1 dessert; 1 soup/ vegetable; drinks	30
December 15, 2021	Breakfast - 2 Main Dish (Pork/ Beef/ Chicken/ Fish); 1 dessert; 1 soup/ vegetable; drinks	30

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*with empowered and prosperous farmers and fisherfolk*




<b>Date</b>	<b>Particular</b>	<b>No. of pax</b>
	AM Snack – 1 bread/ pastry/ big muffin; drinks	55
	Lunch- 2 Main Dish (Pork/ Beef/ Chicken/ fish); 1 dessert; 1 soup/ vegetable; drinks	55
	PM Snack – pasta/ noodles; drinks	55
	Dinner - 2 Main Dish (Pork/ Beef/ Chicken/ Fish); 1 dessert; 1 soup/ vegetable; drinks	30
December 16, 2021	Breakfast - 2 Main Dish (Pork/ Beef/ Chicken/ Fish); 1 dessert; 1 soup/ vegetable; drinks	30
	AM Snack – 1 bread/ pastry/ big muffin; drinks	55
	Lunch- 2 Main Dish (Pork/ Beef/ Chicken/ Fish); 1 dessert; 1 soup/vegetable; drinks	200
	PM Snack – pasta/ noodles; drinks	200
	Dinner - 2 Main Dish (Pork/ Beef/ Chicken/ Fish); 1 dessert; 1 soup/ vegetable; drinks	150

4. The proposed menu or food choices for each day shall be attached to the proposal which will be approved by Technical Working Group (TWG).
5. The caterer shall include the following:
  - a) free flowing hot brewed coffee/ hot chocolate/ tea and water
  - b) complete decoration set-up of the venue located at the 4<sup>th</sup> Floor, Convention Hall of FPA (formal event)
  - c) rectangular and/or round table with cloth cover and centerpiece
  - d) monoblock chairs with seat cover
  - e) uniformed waiters/ waitresses with one (1) assigned coordinator (ratio of 1:30 server: pax)
  - f) ingress and egress
  - g) buffet table with complete set-up and menu
  - h) use of catering equipment, plates, utensils, etc.
6. The caterer with the lowest calculated quotation shall provide free food tasting for ten (10) persons during post-qualification.

**Terms and Conditions:**

1. Quotations received in excess of the ABC shall be automatically rejected during its opening.
2. Suppliers must submit their duly accomplished and signed Price Quotation, together with valid **PhilGEPS Registry Number, Mayor's Permit, and Omnibus Sworn Statement** to the FPA-BAC. Submission sent on at the BAC official email-address, [fpa.bac@gmail.com](mailto:fpa.bac@gmail.com), will also be accepted if received prior to the deadline.
3. All quotations must be submitted to the BAC Secretariat, through **Mr. Angelo S. Bugarin** and **Ms. Mirasol O. Bacarisas**. Deadline of submission of quotations is on **December 7, 2021, 5:00 p.m.**
4. All quoted items must be VAT inclusive.
5. Interested suppliers may obtain further information from the BAC Secretariat at the above address or at **(02) 8920-8573** and **(02) 8920-8449** during office hours (8:00 am – 5:00 pm) or through electronic mail at this address: [fpa.bac@gmail.com](mailto:fpa.bac@gmail.com).
6. Suppliers must preferably have a Landbank Account relative to the adoption of checkless payment or Direct Payment Scheme. In case other commercial bank account will be used, it will be subjected to the corresponding charges debited from payment transaction.
7. FPA-BAC reserves the right to accept or reject any quotation, annul the procurement process and reject all quotations at any time prior to the Award of Purchase Order without hereby incurring any liability to the affected suppliers.

  
**ERIC C. DIVINAGARCIA**  
Chairperson, Bids and Awards Committee