



Republic of the Philippines  
Department of Agriculture  
**Fertilizer and Pesticide Authority**  
FPA Bldg. BAI Compound, Visayas Ave, Diliman, Quezon City P.O. Box 2582, Q.C.  
Tel. Nos. 8920-8573, 8441-1601, 8922-3368  
E-mail add: fpacentral77@gmail.com | Website: http://fpa.da.gov.ph

## NOTICE OF AWARD

May 21, 2021

### **MR. JOSEPH DWIGHT P. AVISO**

Owner  
Jostrell's Bulaluhan Corner  
692 San Andres St.  
Manila

Dear *Mr. Aviso*:

We are pleased to inform you that based on the recommendation of the FPA – Bids and Awards Committee per Resolution No. 052121-01 dated May 21, 2021, the purchase order for the Catering Services for the FPA activities on May 26-28, 2021 amounting to **one hundred seventy-three thousand five hundred pesos only (Php 173,500.00)** is hereby awarded in your favor.

Kindly coordinate with the BAC Secretariat for the processing and release of the purchase order.

Thank you.

Very truly yours,

**WILFREDO C. ROLDAN**  
Executive Director

Conforme:

**MR. JOSEPH DWIGHT P. AVISO**

Date: MAY 25 2021

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May 6, 2021

Solicitation No.: **RFQ2021-05-01**

### REQUEST FOR QUOTATION

The Fertilizer and Pesticide Authority (FPA), through its Bids and Awards Committee (BAC), invites interested parties for the:

#### **Catering Services for the FPA Activities on May 26-28, 2021**

Approved Budget for the Contract (ABC) = PhP 210,000.00

#### **Technical Specifications:**

1. The packed food for one hundred (100) persons shall be provided which include AM snack, lunch, and PM snack every day. It is recommended to use disposable products made from recycled materials for the food packaging.
2. The catering services shall be provided from May 26 to 28, 2021.
3. The caterer shall deliver the packed food at the FPA Building, BAI Compound, Visayas Avenue, Diliman, Quezon City.
4. The caterer shall include in their proposed menu per day the following:
  - a. **Packed AM Snack**
    - 1 Bread/Pastry/ Big Muffin
    - 1 Bottled Fruit Juice
  - b. **Packed Lunch**
    - 2 Main Dish (Pork/Beef/Chicken)
    - 1 Fish
    - 1 Vegetable
    - 1 Dessert
    - Bottled Fruit Juice and Drinking Water
  - c. **Packed PM Snack**
    - 1 Pasta / Noodles
    - 1 Bottled Fruit Juice
5. The proposed menu or food choices for each day shall be attached to the proposal which will be approved by Technical Working Group (TWG).
6. The caterer with the lowest calculated quotation shall provide free food tasting for ten (10) persons prior to award of the Purchase Order.

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**Terms and Conditions:**

1. Quotations received in excess of the ABC shall be automatically rejected during its opening.
2. Suppliers must submit their duly accomplished and signed Price Quotation, together with valid **PhilGEPS Registry Number, Mayor's Permit, Annual Business Tax Return** and **Omnibus Sworn Statement** to the FPA-BAC.
3. All quotations must be submitted to the FPA-BAC Secretariat through **Mr. Angelo S. Bugarin**. Deadline of submission of quotations is on **May 12, 2021, 5:00 p.m.**
4. All quoted items must be VAT inclusive.
5. Interested suppliers may obtain further information from the BAC Secretariat at the above address or at **8920-8573** or **8927-3647** during office hours (8:00 am – 5:00 pm) or through electronic mail at this address: [fpa.bac@gmail.com](mailto:fpa.bac@gmail.com).
6. Suppliers must preferably have a Landbank Account relative to the adoption of checkless payment or Direct Payment Scheme. In case other commercial bank account will be used, it will be subjected to the corresponding charges debited from payment transaction.
7. FPA-BAC reserves the right to accept or reject any quotation, annul the procurement process and reject all quotations at any time prior to the Award of Purchase Order without hereby incurring any liability to the affected suppliers.

**(Sgd)ROMIROSE B. PADIN**  
Chairperson, Bids and Awards Committee

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