September 21, 2020

SPECIAL ORDER
NO. 59

SUBJECT: ASSIGNED ALTERNATE STAFF TO RECEIVE FERTILIZER SAMPLES AND EVALUATION OF TEST REPORTS

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In the interest of the service and in view of the leave of absence of Ms. Sierlene Nicole A. Binobo, Chemist II of the Fertilizer Regulations Division (FRD) on September 21, 2020 to November 8, 2020, Ms. Rea T. Larriosa, Admin Assistant III and Ms. Ma. Fe B. Suyat, Admin Assistant II, are hereby assigned as alternate staff to receive fertilizer samples from clients for the purpose of product registration whoever from them is on a skeletal workforce scheme. On the other hand, the evaluation of test report shall be done by Mr. Jesson E. Garcia, Agriculturist I, data evaluated by Mr. Garcia shall be reviewed and approved by the division chief or the supervising agriculturist whoever is on a skeletal workforce scheme.

As such, above-mentioned staff shall discharge the duties inherent to their designation in addition to their regular duties and responsibilities, without additional compensation.

This Special Order shall take effect immediately and revoked upon the return of Ms. Binobo on November 9, 2020.

WILFREDO C. ROLDAN
Executive Director